



# City of Port Moody Agenda Community Planning Advisory Committee

July 13, 2020

7:00 pm

Electronic Meeting via Zoom

Pages

1. Call to Order

2. Adoption of Minutes

2.1 Minutes

2

Recommendation(s):

THAT the minutes of the regular meeting of the Community Planning Advisory Community held on May 28, 2020 be adopted.

THAT the minutes of the regular meeting of the Community Planning Advisory Community held on June 8, 2020 be adopted.

3. Unfinished Business

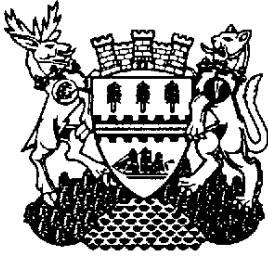
4. New Business

4.1 Sustainability Report Card Review

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5. Information

6. Adjournment



# City of Port Moody

## Minutes

### Community Planning Advisory Committee

Minutes of the electronic meeting of the Community Planning Advisory Committee held on Thursday, May 28, 2020 via Zoom..

#### Present

Councillor Steven Milani, Chair  
 Councillor Zoë Royer, Vice-Chair  
 Megan Chalmers  
 Melissa Chaun  
 Darquise Desnoyers  
 Greg Elgstrand  
 Allan Fawley  
 Patricia Mace  
 Wilhelmina Martin  
 Hazel Mason  
 Severin Wolf

#### Absent

Edward Chan  
 Ronda McPherson (technical difficulties)  
 Callan Morrison

#### In Attendance

Doug Allan – Senior Planner  
 André Boel – General Manager of Planning and Development  
 Philip Lo – Committee Coordinator

#### 1. Call to Order

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The Chair called the meeting to order at 7:08pm

#### 2. Adoption of Minutes

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#### Minutes

##### 2.1 CPAC20/021

Moved, seconded, and CARRIED

**THAT the minutes of the regular meeting of the Community Planning Advisory Committee held on Monday, May 11, 2020 be amended by:**

- **removing “close to transit, and the proposal” and replacing with “close enough to frequent transit service, and the immediate neighbourhood”; and**

- adding “not conforming to the OCP designation on Map 11 of the OCP” to the first paragraph under Item 4.1 – Revised Rezoning (Multi-Family) at 148 and 154 James Road (Laidler); and
- adding “not conforming to the OCP designation on Map 11 of the OCP” to the first bullet point under Item 4.1 – Revised Rezoning (Multi-Family) at 148 and 154 James Road (Laidler).

(Voting against: Wilhelmina Martin)

CPAC20/022

Moved, seconded, and CARRIED

**THAT the minutes of the regular meeting of the Community Planning Advisory Committee held on Monday, May 11, 2020 be adopted as amended.**

3. Unfinished Business

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4. New Business

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**OCP Amendment and Rezoning - 1865-1895 Charles Street (Porte Communities)**

4.1 Report: Planning and Development Department – Development Planning Division, dated April 27, 2020

The Development Planner gave a presentation regarding the OCP amendment and Rezoning application, noting that project approval is contingent on Translink’s confirmation that the project will not impact their underground infrastructure, and on the provision of greenspace and protection of surrounding environmental attributes. The Development Planner noted that staff considers the proposed building height to be 9 storeys.

The applicant gave a presentation on the application, including information on the site context and geometry, building form, massing, and height, traffic and parking, public art component, colour palette, sustainability and environmental strategy, and affordable housing component.

Staff and the applicant answered questions regarding: the affordable housing component and the total value of the 10% fee reduction by the City; whether another partner aside from the City could be brought onto the affordable home ownership program; if the units are wheelchair accessible; mitigation of noise and other impact from the Skytrain tunnel; the vertical distance of the development from the Evergreen line tunnel; unit pricing for the affordable homes and market suites; notification to the School District of the population growth in the area; provision of open park space for children and families; community outreach and the feedback received; walkability and

pedestrian connections including sidewalks; envisioned uses of roof space including green roofs; footprint of the parkade; location of the outdoor Class B bicycle parking facilities; the mix of upright and vertical bicycle storage faces; unit depth and frontage; sight line impediments between the two buildings; location of the lane and road allowance; percentage of the Environmentally Sensitive Area (ESA) that is impacted; a monitoring plan for invasive species removal; window treatments for the prevention of bird collisions; the grade of the slopes and their accessibility by wheelchairs; other projects contemplated in the Charles Street area; the use of heat recovery ventilation (HRV) technology and whether it can be used throughout the building; and height calculations in relation to the Zoning Bylaw and the terrain contour.

CPAC20/023

Moved, seconded, and CARRIED

**THAT the meeting be extended for 30 minutes.**

The Committee noted the following in discussion:

- the architecture and design on a challenging site was generally appreciated;
- some concerns were expressed regarding the significant impact on the cul-de-sac, suggesting that the development may be too dense and overwhelming for the location;
- concerns were expressed regarding the impact to the surrounding Environmentally Sensitive Area (ESA) and regarding the current assessment scheme for ESAs;
- one member suggested that the project does not conform to the existing OCP and the conditions of creating significant additional greenspace and connections to existing parks and trails, and protecting and enhancement of local water courses;
- concerns were expressed regarding the lack of greenspace, and the small size of the playground and its proximity to the road;
- parking on Charles Street should be permitted on one side of the road only;
- some members were not in support of the City subsidizing private home ownership, and suggested that the applicant look to alternative solutions to fund the affordable housing component;
- this application should be reviewed by the Advisory Design Panel if that body is reinstated, as some aspects of this design should be further examined;
- some of the unit layouts, sizes, view corridors, and limited lighting are compromised as a result of the massing and design;
- more information is needed on rooftop amenities and the affordable housing component;

- the rationale for the proposed 9-storey height needs to be better understood;
- some members suggested that applicants should have the option to provide either a public arts contribution towards something else that could generate greater value over time, or to provide public art pieces for each development;
- the sustainability report card should to be updated;
- species movement corridor need to be preserved;
- developers should note that insurance for multi-family buildings are currently at unsustainable levels, as the assessment of replacement value by insurers is problematic;
- the applicant should work towards increasing the Sustainability Report Card score, which is currently low;
- consider using heat recovery ventilation technology in all the units;
- consider having a 3D “fly through” of the project as part of public outreach; and
- clarification is needed on why underground areas are counted as floors, and how this is calculated.

CPAC20/024

Moved, seconded, and CARRIED

**THAT the meeting be extended for 15 minutes.**

CPAC20/025

Moved, seconded, and CARRIED

**THAT staff and the applicant consider the comments provided during the Community Planning Advisory Committee meeting held on May 28, 2020 regarding the proposed project presented in the report dated April 27, 2020 from the Planning and Development Department – Development Planning Division regarding OCP Amendment and Rezoning Application – 1865-1895 Charles Street (Porte Communities).**

CPAC20/026

Moved, seconded, and CARRIED

**THAT the Community Planning Advisory Committee support this application.**

(Voting against: Melissa Chaun, Patricia Mace, and Hazel Mason)

5. Information

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6. Adjournment

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The Chair adjourned the meeting at 9:33pm.

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Councillor Steve Milani,  
Chair

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Philip Lo,  
Committee Coordinator



# City of Port Moody

## Minutes

### Community Planning Advisory Committee

Minutes of the electronic meeting of the Community Planning Advisory Committee held on Monday, June 8, 2020 via Zoom..

**Present**

Councillor Steven Milani, Chair  
 Councillor Zoë Royer, Vice-Chair  
 Megan Chalmers  
 Melissa Chaun  
 Darquise Desnoyers  
 Greg Elgstrand  
 Allan Fawley  
 Patricia Mace  
 Hazel Mason  
 Severin Wolf

**Absent**

Edward Chan  
 Wilhelmina Martin  
 Ronda McPherson (Technical Difficulties)  
 Callan Morrison (Regrets)

**In Attendance**

André Boel – General Manager of Planning and Development  
 Kevin Jones – Senior Planner  
 Philip Lo – Committee Coordinator

1. Call to Order

The Chair called the meeting to order at 7:07pm

2. Adoption of Minutes

3. Unfinished Business

#### 4. New Business

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**Rezoning –  
3015-3093 Murray  
Street  
(Mosaic Ave  
Developments)**

4.1 Report: Planning and Development Department – Development Planning Division, dated May 15, 2020

The Senior Planner gave a presentation regarding the rezoning application, including information on the project site, current land use designations, key features of the proposal, and issues related to the Mixed-Employment designation.

The applicant gave a presentation on the application, including information on project team, site context and programming, commercial units for sale, building form and massing, site influences including proximity to the rail tracks, design and vision, park amenities, building materials, sustainability features, public art and community amenity contributions.

Staff and the applicant answered questions regarding: the potential purchase of the neighbouring industrial property (3011 Murray Street); whether the mixed employment or the residential use is taking precedence in this project; whether the City is targeting this area for the City to increase the amount of employment-generation use; the small percentage of floor space for employment generation use; the removal of the laneway access requirement; the massing setback guidelines in the Official Community Plan (OCP); whether the access to the rooftop amenities is barrier free; the use of reflective roofing; the use and specifications of the reflective roof; the location and purpose of the loading dock and the lack of connecting access to the retail units; traffic impact to Murray Street and Electronic Avenue; the reduced parking requirement; the potential diversion of traffic from Murray Street to St. Johns Street; whether hempcrete has been considered as a construction material; the rationale for not incorporating more solar panels in multi-family dwellings with expansive roofs; incorporation of bird-friendly window treatments; the location of the future bike lane along Murray Street and potential conflict with street loading uses; whether this project will be considered by the Advisory Design Panel after the Panel's reinstatement; the location of the bicycle parking and potential security concerns; allocation of responsibility for maintaining the common area work rooms; bathroom infrastructure for the commercial units; the availability of storage lockers; whether the developer has reached out to the local breweries and area tenants for feedback; the accessibility to the common areas and the parkade; the low number of adaptable units at only 26%; handicap parking allotment; consideration of a potential contribution to the revitalization of Inlet Field; and whether it would be possible to add office space to the second floor.



The Committee noted the following in discussion:

- there are different statements from the developer and the owner of 3011 Murray Street regarding the potential purchase of that lot; the developer should reach out to the owner of the lot to follow-up;
- some members suggested that this is not be the right project along Murray Street, as this project is primarily residential, and more light industrial spaces and employment generating uses are necessary in the City;
- the lack of light industrial uses for the arts does not support the ecology of the “City of the Arts”;
- consider increasing the number of commercial strata units or commercial floor space to increase the amount of employment generation use;
- residential buildings cannot be easily be adapted to further use, but a commercial use dimensioned structure can be more adaptable over time.
- consider adding office space on the second floor of the project to increase employment generation use;
- one member suggested that this project may require an OCP amendment as this project is primarily residential and does not conform to the OCP’s intent for this site which is mixed employment use;
- the OCP should be reviewed to tighten up the language and words;
- concerns were expressed about the location and functionality of the loading dock;
- more solar panels should be used in multi-family dwellings with expansive roofs;
- concerns were expressed that staff provided a score of 1/4 in the Community Building section of the report card despite community engagement not having been done;
- the architecture should reflect the proximity to the waterfront and the shoreline;
- one member noted that there has been a shift of light industrial uses to include more diverse and non-traditional light industrial uses with street-front presence, and this would be beneficial to the City;
- smaller commercial spaces will be an asset to the City; and
- allowing the commercial units to be purchased provides stability.

CPAC20/027

Moved, seconded, and CARRIED

**THAT the meeting be extended for 30 minutes.**

The Committee continued its discussion, noting the following:

- one loading bay may not be sufficient for the commercial units;

- the elevated park, like the one currently in Suter Brook, may not be well-used, as trees may not grow properly, and there may be noise issues;
- concerns were expressed about significant and unsustainable increases in strata fees; making the three buildings separate stratas might improve affordability;
- higher water use in higher density dwellings requires durable piping material; copper piping should not be used;
- include more native plants in the planting palette;
- cotoneasters are invasive, and should be replaced with native species that produces berries; Japanese sedge is overused and are semi-invasive; Boston ivy can be substituted with trumpet vine, or something that has pollinator value;
- more innovative approaches to rainwater capture should be included;
- there are too few adaptable units and the developer should aim for 50% adaptable units; converting units into adaptable units later could be expensive;
- accessibility to the common areas and the parkade is too complicated; there should be greater accessibility in the building; and
- consider lighting impacts from Inlet Field and possible mitigation.

CPAC20/028

Moved, seconded, and CARRIED

**THAT staff and the applicant consider the comments provided during the Community Planning Advisory Committee meeting of June 8, 2020 regarding the rezoning application presented in the report dated May 15, 2020 from the Planning and Development Department – Development Planning Division regarding Rezoning – 3015-3093 Murray Street (Mosaic Ave Developments).**

5. Information

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6. Adjournment

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The Chair adjourned the meeting at 9:35pm.

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Councillor Steve Milani,  
Chair

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Philip Lo,  
Committee Coordinator

# Mixed-Use Sustainability Report Card

## Purpose

The Sustainability Report Card recognizes that developers, builders, designers, and others proposing changes to the built environment have an important role in creating a sustainable community. Sustainability involves stewardship of land and environmental resources, as well as green building and a focus on design elements that bring people together and help communities flourish economically, socially, and culturally. Port Moody encourages innovative thinking in community design to achieve a more sustainable community.

To this end, the Report Card is a requirement for rezoning, development permit, and heritage alteration permit applications. The Report Card identifies performance measures based on community sustainability values: these measures are used to evaluate development proposals. The Report Card is intended to be a summary of overall project sustainability. It is a tool to be integrated with all other development approval requirements.

## Process

There are six steps to follow in completing the Sustainability Report Card process:

1. Make a development inquiry to Development Services regarding your proposed rezoning, development permit, or heritage alteration permit. Staff will provide you with a hard copy of the Sustainability Report Card and provide a weblink to [portmoody.ca/SRC](http://portmoody.ca/SRC) where you can find a fillable PDF version of the Report Card.
2. Attend a pre-application meeting with City staff to discuss your proposal. The Planner will determine if the Sustainability Report Card is a document that must be submitted with your application.
3. If required, complete a Report Card by filling in the appropriate information that applies to your particular application and submit the completed Report Card (saved version of online fillable PDF or hard copy) to the appropriate City staff ([sustainabilityreportcard@portmoody.ca](mailto:sustainabilityreportcard@portmoody.ca) or deliver to City Hall Planning Department at 100 Newport Drive), along with a completed land use application.
4. The Planner will review the Report Card for completeness and accuracy and forward to staff in various departments for feedback. The Planner will determine your preliminary score and discuss the results of the staff review with you. You will then have an opportunity to improve your score with respect to the sustainability of your proposal and resubmit an updated Report Card.
5. The Planner will make comments, determine your final score, and prepare the Project Report Card Summary. The Summary will be included in the land use reports that are distributed to the Advisory Design Panel, Community Planning Advisory Committee, and Council.
6. If your application is approved by Council, your final Report Card is maintained in the development file and a copy is provided to the City's Building Division.

## Instructions

- Your Report Card must contain sufficient detail to ensure each measure can be evaluated. To do this, make reference to the appropriate plans, drawings, and reports that demonstrate how the performance measure is met.
- The relevance of the questions will depend on the nature and scope of your project, so not all questions will be applicable to all projects.
- Some measures are marked 'EARLY STAGE'. This indicates that these measures must be considered in the design phase as it is unlikely they can be added to a proposal later on.

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Italicized words are in the [Glossary](#) at the back of this document.

- Similarly, some measures are marked 'BASELINE'. Although the Report Card is not a pass or fail test of development applications, it does set a minimum score to indicate the City's minimum expectations. Items labelled 'BASELINE' count toward a minimum score as they are considered to be low cost and readily achievable.
- Italicized terms are defined in the Glossary at the end of the Report Card document.
- Refer to the Resources section for links to Internet resources relevant to measures in the Report Card.

## Scoring

- Performance measures are assigned weighted scores from 1 to 10 to indicate their significance based on: (1) level of difficulty to integrate into project design; (2) order-of-magnitude cost added to the project; (3) degree of effectiveness for increasing the overall project sustainability; (4) identified community priority in the Official Community Plan; and (5) level of urgency for Port Moody in terms of achieving community sustainability goals.
- City staff score the completed Report Card based on the principle of best achievable on each site for each performance measure. Where possible, points for achieving various means are indicated. In other cases, the number of means to achieve a performance measure may exceed the total points possible for an item. In this case, the Planner will make a fair assessment of the project's performance for this measure with respect to the conditions of the site as a percentage and translate this to the possible score.
- Only whole number scores will be assigned. This will be achieved by rounding to the nearest whole number. For example, if overall performance for a measure is deemed to be about 80 per cent and the possible score is out of 4, then a score of 3 points out of 4 will be assigned.
- The Report Card is an iterative process with the applicant. The applicant has an opportunity to comment and make changes to their proposal before the scores are considered final and shared with public advisory bodies and Council.
- Additional space is provided for the applicant to address innovations and constraints not captured elsewhere in the Report Card. These items are not scored, but are given specific mention on the Project Report Card Summary.
- Staff will review your completed Report Card and provide feedback before your project is scored to give you the opportunity to achieve the highest score possible.

## Monitoring

In general, the information required from the applicant for the Sustainability Report Card is similar to the kind of information required for a typical development application. However, to ensure accountability, you can expect the City to request additional information, such as: photos of installed systems or products, design drawings, professional reports, copies of receipts, or other records that can be used to verify the implementation of the selected sustainability measures. We encourage you to provide as much information as possible to assist City staff in their review of your development proposal.

## Public Information

The public may request a review of any completed Report Card related to a development application. Copies of the Report Card are maintained by the Planning Division. The Development Services Department makes Report Cards available following completion of the project.

## Property and Applicant Information

Applicant	Telephone	Email
Registered Owner	Project Address	
Proposed Use		

Total Floorspace  m<sup>2</sup>

**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Arts**

**Performance Measure Description and Scoring**

C1 Project includes public art in publicly accessible or publicly owned space (3 points, +1 bonus point if a Public Art Consultant is used).

**OR** Project provides an in lieu financial contribution to the City's Public Art Reserve Fund (3 points).

See links in Resources under "Examples of Good Public Art".

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

If <b>yes</b> , describe:	<b>Staff Comments</b>
Public Art Consultant:	
Plan reference:	

Bonus Score  /1      Score  /3

**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Arts**

**Performance Measure Description and Scoring**

C2 Project supports Port Moody's desire to be a "City of the Arts" by integrating artistic design into the site or building form or functionality (2 points).

Examples:

- Creative stormwater management features.
- Creative interaction of the project with the public.
- Artistic panels in entry foyer.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE

Describe:	<b>Staff Comments</b>
Plan reference:	

Score  /2

**CULTURAL SUSTAINABILITY SECTION**     *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Heritage**

**Performance Measure Description and Scoring**

C3 Project includes reusing an existing heritage structure with heritage value through *heritage restoration* or *heritage rehabilitation* (4 points).

Where the preservation of a heritage structure in its original location cannot be accommodated, this may include re-location.

See *Standards and Guidelines for the Conservation of Historic Places in Canada*: [historicplaces.ca](http://historicplaces.ca)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE FOR HRA + EARLY STAGE

Describe:	<b>Staff Comments</b>
Plan reference:	

Score  /4

**CULTURAL SUSTAINABILITY SECTION**     *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Heritage**

**Performance Measure Description and Scoring**

C4 Project includes a *statement of significance* prepared by a heritage conservation specialist where potential heritage value is observed (2 points). Where warranted, project includes a heritage conservation plan prepared by a heritage conservation professional (+2 bonus points, where applicable).

See *Standards and Guidelines for the Conservation of Historic Places in Canada*: [historicplaces.ca](http://historicplaces.ca)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Report title:	<b>Staff Comments</b>
Heritage Consultant:	

Bonus Score  /2     Score  /2

**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Heritage**

**Performance Measure Description and Scoring**

C5 Project salvages materials or artefacts from a historic place, or reuses materials or artefacts from architectural/landscape salvage in a manner which supports the authenticity of the site's *character-defining elements*.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Details:          	<b>Staff Comments</b>          
Plan reference:	

Score  /3

**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Arts**

**Performance Measure Description and Scoring**

C6 Project designates space for the arts or creative enterprise to be retained for the lifetime of the project.  
Ex. artist studio, gallery space, dance studio, indoor/outdoor theatre, live-work units, plaza, etc.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

<input type="text"/> meters <sup>2</sup> / <input type="text"/> feet <sup>2</sup>	<b>Staff Comments</b>          
Description of space:	

Score  /4

**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Complete Community Elements**

**Performance Measure Description and Scoring**

C7 Project improves the *streetscape* beyond minimum City requirements by integrating lasting creative elements and demonstrating effort to optimize the project's *beautification* impact.

Examples:

- Restores the frontage of an existing building in Historic Moody Centre.
- Proposes artistic paving treatments in the public realm.
- Adds creativity to functional elements of the *streetscape*.
- Benches, bike rack, planter, lighting, etc. upgrades.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Details:	<b>Staff Comments</b>
Plan reference:	

Score  /2

**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Heritage**

**Performance Measure Description and Scoring**

C8 Project will apply to be added to the City's Heritage Register.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Yes      No      N/A	<b>Staff Comments</b>
Details:	

Score  /3



**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Innovation**

**Performance Measure Description and Scoring**

C9 Cultural sustainability aspects not captured above.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**CULTURAL SUSTAINABILITY SECTION** *How will the project contribute to Port Moody's status as 'City of the Arts'?*

**Constraints**

**Performance Measure Description and Scoring**

C10 Unique site aspects that limit cultural sustainability achievement.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**Cultural Sustainability Score Summary**

	<b>Score</b>
<b>Total Cultural Pillar Points (Total Points Available – Not Including Bonus Points)</b>	<input style="width: 100px; height: 25px;" type="text"/> Total
<b>Total Cultural Points Not Applicable (Total Points for Items Not Relevant to this Application)</b>	<input style="width: 100px; height: 25px;" type="text"/> n/a
<b>Maximum Achievable Score (Total Cultural Pillar Points Minus Total Cultural Points Not Applicable)</b>	<input style="width: 100px; height: 25px;" type="text"/> Maximum
<b>Cultural Pillar Minimum Score (Sum of Applicable Baseline Items)</b>	<input style="width: 100px; height: 25px;" type="text"/> Cultural Baseline
<b>Total Points Achieved (Total Points Achieved for Applicable Items for this Application)</b>	<input style="width: 100px; height: 25px;" type="text"/> Total Cultural Points
<b>Cultural Pillar Score (Total Points Achieved/Maximum Achievable Score)</b>	<input style="width: 50px; height: 25px;" type="text"/> / <input style="width: 50px; height: 25px;" type="text"/> <input style="width: 50px; height: 25px;" type="text"/> % Total Cultural Points      Max      Percent

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*

**Land Use/Employment**

**Performance Measure Description and Scoring**

EC1 Project increases long-term employment on land designated as Industrial, Mixed Employment, or Mixed Use in the City's Official Community Plan.

See *Map 1: Overall Land Use in the City's Official Community Plan*: [Map 1: Overall Land Use Plan](#)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE

<b>Existing:</b> <input style="width: 100%;" type="text"/>	<b>Staff Comments</b>
Use(s):	
Number of jobs on-site relating to this use in operation:	
<b>Proposed:</b> <input style="width: 100%;" type="text"/>	
Use(s):	
Number of jobs estimate:	
Assumptions:	

Score  /3

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*

**Land Use**

**Performance Measure Description and Scoring**

EC2 Project supports walking to shops and services by broadening the current retail/service mix within an 800m radius of the lot.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

Describe the diversification and how it is appropriate to this particular location:	<b>Staff Comments</b>
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Score  /1

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*

**Land Use/Employment**

**Performance Measure Description and Scoring**

BASELINE + EARLY STAGE

EC3 Project provides more intensive use of land designated as Mixed Use, *Transit Oriented Development*, Mixed Employment, or Industrial in the City's Official Community Plan that will support neighbourhood businesses (where permitted/appropriate).

See *Map 1: Overall Land Use in the City's Official Community Plan*: [Map 1: Overall Land Use Plan](#)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

<b>Existing:</b>	<b>Staff Comments</b>
Building type:	
FSR:	
<b>Proposed:</b>	
Building type:	
FSR:	

Score  /3

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*

**Tourism**

**Performance Measure Description and Scoring**

EARLY STAGE

EC4 Project provides regional destination commercial or institutional uses such as specialized training/education, specialty retail, dining, arts, cultural, or recreational opportunities.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Yes      No	<b>Staff Comments</b>
If Yes, explain:	

Score  /2

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*
**Economic Development/Energy/Materials/Water Use Efficiency**
**Performance Measure Description and Scoring**

EC5 Project participates in or develops an alliance between multiple, co-located uses/businesses, i.e. eco-industrial networking.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE	<b>Relationship results in (check all that apply):</b> <input type="checkbox"/> Reduced energy consumption <input type="checkbox"/> Reduced water consumption <input type="checkbox"/> Reduced materials use <input type="checkbox"/> Waste reduction	<b>Staff Comments</b>
	Other efficiency:	
	Description:	

 Score  /4

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*
**Land Use**
**Performance Measure Description and Scoring**

EC6 Project redevelops and rehabilitates a *brownfield* site.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE	Describe:	<b>Staff Comments</b>
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 Score  /3

**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*

**Innovation**

**Performance Measure Description and Scoring**

EC7 Economic sustainability aspects not captured above.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**ECONOMIC SUSTAINABILITY SECTION** *How will the project contribute to a stronger local economy?*

**Constraints**

**Performance Measure Description and Scoring**

EC8 Unique site aspects that limit economic sustainability achievement.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**Economic Sustainability Score Summary**

	<b>Score</b>
<b>Total Economic Pillar Points (Total Points Available – Not Including Bonus Points)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Total</small>
<b>Total Economic Points Not Applicable (Total Points for Items Not Relevant to this Application)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>n/a</small>
<b>Maximum Achievable Score (Total Economic Pillar Points Minus Total Economic Points Not Applicable)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Maximum</small>
<b>Economic Pillar Minimum Score (Sum of Applicable Baseline Items)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Economic Baseline</small>
<b>Total Points Achieved (Total Points Achieved for Applicable Items for this Application)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Total Economic Points</small>
<b>Economic Pillar Score (Total Points Achieved/Maximum Achievable Score)</b>	<input style="width: 50px; height: 25px;" type="text"/> / <input style="width: 50px; height: 25px;" type="text"/> <input style="width: 50px; height: 25px;" type="text"/> % <small>Total Economic Points      Max      Percent</small>

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site Context | Ecology**

**Performance Measure Description and Scoring**

EN1 Project protects and enhances an *Environmentally Sensitive Area* (ESA) as designated on Map 13 in the City’s Official Community Plan, i.e. provides positive net benefit.

See [Map 13: Environmentally Sensitive Areas](#) and [Appendix 2: Development Permit Area Guidelines](#) in the Official Community Plan.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

Type of ESA:	Staff Comments
High ESA Medium ESA Low ESA 30m Stream Buffer (High Value) Special Feature (High Value)	
Features/Species of Value:	
<b>Means of Protection:</b> Covenant Dedication Monitoring	
Other:	
Means of Improvement of ESA:	

Score  /4

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site Context | Ecology**

**Performance Measure Description and Scoring**

EN2 Project provides bird-friendly development through landscaping that provides habitat to native species and building design that reduces bird collisions.

See [Vancouver Bird Strategy](#)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

List all elements that reduce the impact that urbanization has on birds for this project:

**Staff Comments**

--	--

Score  /3

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site Context | Ecology**

**Performance Measure Description and Scoring**

EN3 Design of outdoor lighting minimizes the harmful effects of *light pollution* with technology that ensures lighting is:

- Only on when needed
- Only lights the area that needs it
- No brighter than necessary
- Minimizes blue light emissions
- Fully shielded (pointing downward)

See [International Dark Sky Association](#) for *Dark Sky Friendly Lighting*.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Describe the lighting plan for the site and its dark sky friendly features:

**Staff Comments**

--	--

Score  /3

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Air Quality – Alternative Transportation**

**Performance Measure Description and Scoring**

EN4 Project provides alternative transportation facilities for user groups of each land use type, which contributes to reducing Greenhouse Gas Emissions from this development.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

Check all that apply: <input type="checkbox"/> Short-Term Bicycle parking <input type="checkbox"/> Long-Term Bicycle parking	<b>Staff Comments</b>
End-of-Trip Bicycle Facilities:	
<input type="checkbox"/> Bike share and assigned parking <input type="checkbox"/> Co-op vehicle and assigned parking space provision <input type="checkbox"/> <i>Electric Vehicle</i> plug-ins and designated spaces <sup>1</sup>	
Plan references:	

Score  /3

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Air Quality – Alternative Transportation**

**Performance Measure Description and Scoring**

EN5 Project incorporates measures to support pedestrians and cyclists.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

<b>Check all that apply:</b> <input type="checkbox"/> Connects to existing pedestrian/cycling routes and priority destinations <input type="checkbox"/> Improves local pedestrian routes, local bike networks/trails <input type="checkbox"/> Safe, secure, accessible, and sustainable footpaths <input type="checkbox"/> Pedestrian clearway sufficient to accommodate pedestrian flow <input type="checkbox"/> Covered outdoor waiting areas, overhangs, or awnings <input type="checkbox"/> Pedestrian scale lighting <input type="checkbox"/> Pedestrian/bike-only zones	<b>Staff Comments</b>
Other:	
Site circulation plan:	
Other plan references:	

Score  /3

<sup>1</sup> See BC Hydro's *Electric Vehicle* Charging Infrastructure Deployment Guidelines.



**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Building | Waste Storage Space**

**Performance Measure Description and Scoring**

EN6 Project allocates sufficient and accessible recycling and garbage storage space in multi-family and commercial buildings and complexes compatible with City of Port Moody recycling, green waste, and garbage services.

**Target 1:** Metro Vancouver’s Technical Specifications for Recycling and Garbage Amenities in Multi-family and Commercial Developments.

**Target 2:** Design provides safe and universally accessible access in a secure common area.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

<p><b>Total residential recycling, garbage, and green waste space proposed:</b></p> <p>Recycling: <input type="text"/> m<sup>2</sup></p> <p>Garbage: <input type="text"/> m<sup>2</sup></p> <p>Green Waste: <input type="text"/> m<sup>2</sup></p> <hr/> <p><b>Total commercial recycling, garbage, and green waste space proposed:</b></p> <p>Recycling: <input type="text"/> m<sup>2</sup></p> <p>Garbage: <input type="text"/> m<sup>2</sup></p> <p>Green Waste: <input type="text"/> m<sup>2</sup></p> <hr/> <p>Details regarding design for safety, security, and accessibility:</p>	<p><b>Staff Comments</b></p>
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Score  /2

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Sustainable Landscaping – Urban Forestry**

**Performance Measure Description and Scoring**

EN7 Project protects and enhances the *urban forest*, prioritizing native tree species.

See [City of Port Moody Tree Protection Bylaw](#)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE

<p><b>Check all that apply:</b></p> <p>Existing mature trees protected (# <input type="text"/>)</p> <p>Replacement tree ratio ( <input type="text"/> : 1)</p> <ul style="list-style-type: none"> <li>• Native tree species planted on site (# <input type="text"/>)</li> <li>• Native tree species planted off site (# <input type="text"/>)</li> </ul> <p>Protected/natural park areas added on site (% of total site area: <input type="text"/> %)</p> <hr/> <p>Arborist report:</p>	<p><b>Staff Comments</b></p>
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Score  /3

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Sustainable Landscaping – Habitat**

**Performance Measure Description and Scoring**

EN8 Project preserves, enhances, and/or compensates for site ecology on site (4 points). Off-site compensation may be considered in some cases, in accordance with all other City regulations and supported by staff (3 points).

Compensation in the form of a financial contribution to the City toward approved public restoration, rehabilitation, or enhancement projects may be considered (2 points).

See *City of Port Moody Naturescape Policy 13-6410-03*.

See also [Invasive Plant Council of BC](#)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Check all that apply:	Staff Comments
Salvage replanting Reduction to existing impervious area <input type="text"/> m <sup>2</sup>	
Removal of <i>invasive plant species</i> Names:	
Native/"naturescape" landscaping Watercourse daylighting Riparian area restoration	
Other measures taken to enhance habitat or to compensate for habitat loss:	

Score  /4

BASELINE

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Sustainable Landscaping – Stormwater**

**Performance Measure Description and Scoring**

EN9 Project provides for stormwater retention and evaporation, and groundwater protection in the site stormwater management plan.

Targets:

1. Stormwater retained on-site to the same level of annual volume allowable under pre-development conditions.
2. Maximum allowable annual run-off volume is no more than 50% of the total average annual rainfall depth.
3. Remove 80% of total suspended solids based on the post-development imperviousness.

(3 points if all three targets are achieved)

*See link in References to Metro Vancouver's Stormwater Source Control Guidelines*

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Target(s) reached:            1            2            3	Staff Comments
<p><b>Means of achieving (check all that apply):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Absorbent landscape</li> <li><input type="checkbox"/> Roof downspout disconnection</li> <li><input type="checkbox"/> Infiltration swales and/or trenches</li> <li><input type="checkbox"/> Sub-surface chambers/detention tanks</li> <li><input type="checkbox"/> Rain gardens with native plantings</li> <li><input type="checkbox"/> Rainwater harvesting</li> <li><input type="checkbox"/> Tree well structures</li> <li><input type="checkbox"/> Green roof/wall</li> <li><input type="checkbox"/> Water quality structures</li> <li><input type="checkbox"/> Pervious paving</li> <li><input type="checkbox"/> Daylighted streams</li> <li><input type="checkbox"/> Constructed wetlands</li> </ul>	
<p>Other:</p>	
<p>References to plans and documents:</p>	

Score  /3

BASELINE

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Sustainable Landscaping – Water Conservation**

**Performance Measure Description and Scoring**

EN10 Project reduces potable water use for irrigation.  
 2 points = 5 actions (from “check all that apply” list)  
 1 point = 3 actions (from “check all that apply” list)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE

<p><b>Check all that apply:</b></p> <ul style="list-style-type: none"> <li>Drought-tolerant landscaping (<i>xeriscaping</i>) with native species</li> <li>Low-maintenance lawn alternatives</li> <li>Non-water dependent materials/features for ground cover treatment</li> <li>Irrigation system with central control and rain sensors</li> <li>Captured rainwater irrigation system, e.g. using cisterns/rain barrels</li> </ul>	<p><b>Staff Comments</b></p>
<p>Other:</p>	
<p>Plan reference:</p>	

Score  /2

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site Context | Ecology**

**Performance Measure Description and Scoring**

EN11 Project is sited and designed in order to facilitate and improve wildlife movement and access, particularly within known and suspected *habitat corridors*.  
 Ex. Deer, bears, frogs, salmon, etc. (depending on site location).

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

<p>Species supported:</p>	<p><b>Staff Comments</b></p>
<p>Means of supporting:</p>	
<p>Environmental assessment or site plan reference:</p>	

Score  /2

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Building | Green Building Rating**  
**Performance Measure Description and Scoring**

EN12 Project will achieve a recognized industry standard for sustainable design.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

<p><b>Built Green Level:</b> <input type="text"/></p> <ul style="list-style-type: none"> <li>• Bronze (2 points)</li> <li>• Silver (5 points)</li> <li>• Gold (8 points)</li> <li>• Platinum (10 points)</li> </ul> <p><b>LEED Level:</b> <input type="text"/></p> <ul style="list-style-type: none"> <li>• Certified (2 points)</li> <li>• Silver (5 points)</li> <li>• Gold (8 points)</li> <li>• Platinum (10 points)</li> </ul> <p><b>Canadian Passive House Institute</b> (10 points)</p> <p><b>Living Future Institute</b></p> <ul style="list-style-type: none"> <li>• Living Building Certification (10 points)</li> <li>• Petal Certification (10 points)</li> <li>• Net Zero Energy Certification (10 points)</li> </ul>	<p><b>Staff Comments</b></p>
<p>Other:</p>	

Score  /10

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Building | Alternative/Renewable Energy**  
**Performance Measure Description and Scoring**

EN13 Project provides local, low-carbon energy systems, such as geo-exchange, heat recovery ventilation, solar or district energy.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

<p>Details:</p>	<p><b>Staff Comments</b></p>
<p>Specify % of energy generated:</p>	

Score  /4

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*
**Building | Energy Reduction and Indoor Climate**
**Performance Measure Description and Scoring**

EN14 Building architecture employs *passive design* strategies appropriate to the local climate to reduce energy use and enhance occupant comfort.

Examples:

- Site design and building massing minimizes east and west exposures to avoid unwanted solar gains.
- Limit windows to 50% of any façade, taking into account other livability and aesthetic criteria.
- Use heat-recovery ventilation during heating season only, and design for natural ventilation and cooling by natural ventilation throughout the rest of the year.
- See [City of Vancouver Passive Design Toolkit](#) for Large Buildings for other examples.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Yes      No	Staff Comments
Key <i>passive design</i> building elements:	

Score  /3

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*
**Smart Technology**
**Performance Measure Description and Scoring**

EN15 Project uses *smart technology* to optimize sustainable use of resources.

Ex. Automated lighting, shading, HVAC, energy/water consumption, security, etc.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Details:	Staff Comments

Score  /2

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Site | Sustainable Landscaping**

**Performance Measure Description and Scoring**

EN16 Project provides or designates space for growing food in private or common areas including on-site composting to support the gardening activities.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Details:	<b>Staff Comments</b>
Landscape Plan Reference:	

Score  /2

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Building Energy Performance**

**Performance Measure Description and Scoring**

EN17 Building design incorporates Port Moody Building Energy Performance Design Guidelines.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

<p><b>BC Energy Step Code:</b></p> <ul style="list-style-type: none"> <li>Tier 1 (1 point)</li> <li>Tier 2 (2 points)</li> <li>Tier 3 (3 points)</li> <li>Tier 4 (4 points)</li> </ul> <p><i>Attach a copy of Port Moody Building Energy Performance Design Guidelines Checklist.</i></p>	<b>Staff Comments</b>

Score  /4

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Stormwater and Ecology/Water Conservation**

**Performance Measure Description and Scoring**

EN18 Project incorporates landscaped roofs or living walls that also provide food/habitat for native species.

**OR**

Project includes on-site grey water reuse.

**2 BONUS POINTS EACH**

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Details:	<b>Staff Comments</b>
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Bonus Score  /2

**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Environmental Monitoring**

**Performance Measure Description and Scoring**

EN19 Project contracts with an Environmental Monitor(s) to oversee implementation of environmental sustainability measures, i.e. sustainable landscaping measures.

**OR**

Project employs an energy efficiency consultant.

**2 BONUS POINTS EACH**

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Details of Work Overseen/Contribution:	<b>Staff Comments</b>
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Bonus Score  /2

BONUS

BONUS



**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Innovation**

**Performance Measure Description and Scoring**

EN20 Environmental sustainability aspects not captured above.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**ENVIRONMENTAL SUSTAINABILITY SECTION** *How well does the project minimize the demands on the environment?*

**Constraints**

**Performance Measure Description and Scoring**

EN21 Unique site aspects that limit environmental sustainability achievement.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**Environmental Sustainability Score Summary**

	<b>Score</b>
<b>Total Environmental Pillar Points (Total Points Available – Not Including Bonus Points)</b>	<input style="width: 100px; height: 30px;" type="text"/> Total
<b>Total Environmental Points Not Applicable (Total Points for Items Not Relevant to this Application)</b>	<input style="width: 100px; height: 30px;" type="text"/> n/a
<b>Maximum Achievable Score (Total Environmental Pillar Points Minus Total Environmental Points Not Applicable)</b>	<input style="width: 100px; height: 30px;" type="text"/> Maximum
<b>Environmental Pillar Minimum Score (Sum of Applicable Baseline Items)</b>	<input style="width: 100px; height: 30px;" type="text"/> Enviro Baseline
<b>Total Points Achieved (Total Points Achieved for Applicable Items for this Application)</b>	<input style="width: 100px; height: 30px;" type="text"/> Total Environmental Points
<b>Environmental Pillar Score (Total Points Achieved/Maximum Achievable Score)</b>	<input style="width: 50px; height: 30px;" type="text"/> / <input style="width: 50px; height: 30px;" type="text"/> = <input style="width: 50px; height: 30px;" type="text"/> % Total Environmental Points      Max      Percent

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Accessibility**

**Performance Measure Description and Scoring**

- S1 For single-storey units in multi-family residential development:  
 (a) a minimum of 40% are *adaptable units* (2 points) and, of those units,  
 (b) *accessible unit(s)* providing full wheelchair accessibility are provided (2 points).  
 Project incorporates adaptable and accessible design features in the site/building circulation and bathrooms in all other uses (2 points).

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Residential	Staff Comments
% of Adaptable Units: <input type="text"/>  Details:	
Number of Accessible Units: <input type="text"/>  Details:	
Residential Site/Common Areas and Commercial/Industrial/ Institutional Uses:	
Details:	

Score  /6

BASELINE + EARLY STAGE

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Complete Community Design**

**Performance Measure Description and Scoring**

S2 Project design is adapted to minimize shadow or privacy impacts to adjacent buildings.

**AND/OR**

Project design integrates the results of a *viewscape* study with respect to water and mountain views.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

BASELINE + EARLY STAGE

Details:	<b>Staff Comments</b>
Plan/document references:	

Score  /1

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Diversity of Use**

**Performance Measure Description and Scoring**

S3 Development provides diversification by increasing the mix of uses for the particular site and its neighbourhood.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Existing use(s):	<b>Staff Comments</b>													
Proposed uses: <table style="margin-left: 20px; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">% Total Floorspace/Site Area</th> </tr> </thead> <tbody> <tr> <td>Residential</td> <td style="text-align: center;"><input style="width: 50px; height: 20px;" type="text"/></td> </tr> <tr> <td>Commercial</td> <td style="text-align: center;"><input style="width: 50px; height: 20px;" type="text"/></td> </tr> <tr> <td>Industrial</td> <td style="text-align: center;"><input style="width: 50px; height: 20px;" type="text"/></td> </tr> <tr> <td>Institutional</td> <td style="text-align: center;"><input style="width: 50px; height: 20px;" type="text"/></td> </tr> <tr> <td>Park (Note Type)</td> <td style="text-align: center;"><input style="width: 300px; height: 20px;" type="text"/></td> </tr> <tr> <td>Gathering Space</td> <td style="text-align: center;"><input style="width: 50px; height: 20px;" type="text"/></td> </tr> </tbody> </table>			% Total Floorspace/Site Area	Residential	<input style="width: 50px; height: 20px;" type="text"/>	Commercial	<input style="width: 50px; height: 20px;" type="text"/>	Industrial	<input style="width: 50px; height: 20px;" type="text"/>	Institutional	<input style="width: 50px; height: 20px;" type="text"/>	Park (Note Type)	<input style="width: 300px; height: 20px;" type="text"/>	Gathering Space
	% Total Floorspace/Site Area													
Residential	<input style="width: 50px; height: 20px;" type="text"/>													
Commercial	<input style="width: 50px; height: 20px;" type="text"/>													
Industrial	<input style="width: 50px; height: 20px;" type="text"/>													
Institutional	<input style="width: 50px; height: 20px;" type="text"/>													
Park (Note Type)	<input style="width: 300px; height: 20px;" type="text"/>													
Gathering Space	<input style="width: 50px; height: 20px;" type="text"/>													

Score  /3

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Housing Diversity**

**Performance Measure Description and Scoring**

S4 Development includes a mix of housing types.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

	Number of Units	Staff Comments
Live-work units	<input type="text"/>	
Ground-oriented units	<input type="text"/>	
Apartment units	<input type="text"/>	

Score /3

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Housing Diversity**

**Performance Measure Description and Scoring**

S5 Project includes a range of unit sizes for a variety of household types, and the design is flexible to allow for changes, i.e. den can easily become another bedroom.

**Targets:**

2-bedroom minimum 25% of units

3-bedroom minimum 10% of units

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

	Number of Units	% of Units	Staff Comments
Bachelor/1-bedroom	<input type="text"/>	<input type="text"/>	
2-bedroom	<input type="text"/>	<input type="text"/> (1 pt)	
3+ -bedroom	<input type="text"/>	<input type="text"/> (2 pts)	
Flexible design features:			

Score /3

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Housing Affordability**

**Performance Measure Description and Scoring**

S6 Project provides new purpose-built *market rental housing* (2 points) or affordable *market rental housing* (3 points) or *non-market rental housing* (4 points).

**OR**

Development contributes to the City's Affordable Housing Reserve Fund in lieu of provision of affordable housing (2 points).

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Types:	<b>Staff Comments</b>
Description:	
% of total housing units: <input type="text"/> %	
Plan reference:	

Score  /4

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Amenities**

**Performance Measure Description and Scoring**

S7 Project provides voluntary public amenities.

Examples:

- Child care facility
- Space for growing food
- Child play areas
- Gathering place/space
- Park/greenspace
- Public contribution in lieu (CACs), i.e., school, library, arts, etc.

(5 Points = any approved option)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Details:	<b>Staff Comments</b>
Plan reference:	

Score  /5

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Amenities**

**Performance Measure Description and Scoring**

S8 Project provides voluntary private amenities.

Examples:

- Accessible green roof
- Communal garden
- Dog runs
- Play areas
- Social gathering place

(1 point per approved amenity item – maximum of 3 points)

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Details:	<b>Staff Comments</b>
Plan reference:	

Score  /3

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Inclusive Community**

**Performance Measure Description and Scoring**

S9 The proposal supports aging-in-place with adult care, assisted living space, and/or independent senior living space.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Details:	<b>Staff Comments</b>
Plan reference:	

Score  /4

**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Community Building**

**Performance Measure Description and Scoring**

S10 Project provides *urban vitalization* by involving land owners and occupants, community groups, and end user groups who may be affected by the proposal in the planning process to identify and showcase Port Moody’s unique assets, i.e. goes above and beyond standard notification and consultation.

Examples:

- Host a community-building workshop with the neighbourhood at the time of a project’s inception to determine values and identify unique assets to leverage through design.

Staff will advise on notification requirements and appropriate stakeholder consultation

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

EARLY STAGE

Please identify stakeholders and explain their involvement:	<b>Staff Comments</b>
Identify actions taken in response to stakeholder input:	
Plan references:	

Score  /4

**SOCIAL SUSTAINABILITY SECTION***How well does the project address community health and wellness?***Safety****Performance Measure Description and Scoring**

S11 The design of the site incorporates *Crime Prevention Through Environmental Design* principles (CPTED).

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Please explain:	<b>Staff Comments</b>
Plan references:	

Score  /1**SOCIAL SUSTAINABILITY SECTION***How well does the project address community health and wellness?***Education and Awareness****Performance Measure Description and Scoring**

S12 Project provides education and awareness of the sustainable features of the project for owners/occupants.

Examples:

- Document is given to new owners at time of sale, covenant on title, inclusion/protection of features in strata bylaws
- Signage/display/art recognizing design, etc.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

Describe:	<b>Staff Comments</b>
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Score  /1



**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Innovation**

**Performance Measure Description and Scoring**

S13 Social sustainability aspects not captured above.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**SOCIAL SUSTAINABILITY SECTION**

*How well does the project address community health and wellness?*

**Constraints**

**Performance Measure Description and Scoring**

S14 Unique site aspects that limit social sustainability achievement.

**Applicant Explanation and Reference to Plans, Drawings, and Reports**

	<b>Staff Comments</b>
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**Social Sustainability Score Summary**

	<b>Score</b>
<b>Total Social Pillar Points (Total Points Available – Not Including Bonus Points)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Total</small>
<b>Total Social Points Not Applicable (Total Points for Items Not Relevant to this Application)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>n/a</small>
<b>Maximum Achievable Score (Total Social Pillar Points Minus Total Social Points Not Applicable)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Maximum</small>
<b>Social Pillar Minimum Score (Sum of Applicable Baseline Items)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Social Baseline</small>
<b>Total Points Achieved (Total Points Achieved for Applicable Items for this Application)</b>	<input style="width: 100px; height: 25px;" type="text"/> <small>Total Social Points</small>
<b>Social Pillar Score (Total Points Achieved/Maximum Achievable Score)</b>	<input style="width: 50px; height: 25px;" type="text"/> / <input style="width: 50px; height: 25px;" type="text"/> <input style="width: 50px; height: 25px;" type="text"/> % <small>Total Social Points      Max      Percent</small>

# Project Report Card Summary

## FOR CITY USE ONLY – TO BE FILLED OUT BY THE PLANNER

Project Address/Name:	File No:
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PROJECT SCORE SUMMARY	Cultural	Economic	Environmental	Social
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<b>Total Pillar Points Available</b>	23	16	57	38
<b>Sum Of Items Not Applicable</b>	Cultural na	Economic na	Enviro na	Social na
<b>Maximum Achievable Score</b> <small>(Total Pillar Points – Sum of Items N/A)</small>	Maximum Cultural Achievable	Maximum Economic Achievable	Maximum Enviro Achievable	Maximum Social Achievable
<b>Minimum Score</b> <small>(Sum of Applicable Baseline Items)</small>	Minimum Cultural Score	Minimum Economic Score	Minimum Enviro Score	Minimum Social Score
<b>Missed Points</b> <small>(Sum of Applicable Items Not Achieved)</small>	Missed Cultural Points	Missed Economic Points	Missed EnviroPoints	Missed Social Points
<b>TOTAL PILLAR SCORE ACHIEVED</b> <small>(Total Points Achieved out of Applicable Items)</small>	<input style="width:40px; height:20px;" type="text"/> / <input style="width:40px; height:20px;" type="text"/> Total Cultural # / Possible Cultural #  <input style="width:40px; height:20px;" type="text"/> % Total Cultural Percent	<input style="width:40px; height:20px;" type="text"/> / <input style="width:40px; height:20px;" type="text"/> Total Economic # / Possible Economic #  <input style="width:40px; height:20px;" type="text"/> % Total Economic Percent	<input style="width:40px; height:20px;" type="text"/> / <input style="width:40px; height:20px;" type="text"/> Total Enviro # / Possible Enviro #  <input style="width:40px; height:20px;" type="text"/> % Total Enviro Percent	<input style="width:40px; height:20px;" type="text"/> / <input style="width:40px; height:20px;" type="text"/> Total Social # / Possible Social #  <input style="width:40px; height:20px;" type="text"/> % Total Social Percent

<b>OVERALL SUSTAINABILITY SCORE</b> <small>(Sum of Four Pillars)</small>	<input style="width:40px; height:20px;" type="text"/> / <input style="width:40px; height:20px;" type="text"/> Overall # / Overall Possible #	<input style="width:40px; height:20px;" type="text"/> % Overall Percent
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SUSTAINABILITY HIGHLIGHTS	Cultural	Economic	Environmental	Social
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<b>+</b> Priority Items (Score ≥3) Achieved and Confirmed Innovations	+ Cultural	+ Economic	+ Environmental	+ Social
<b>-</b> Priority Items (Score ≥3) Missed and Confirmed Constraints	- Cultural	- Economic	- Environmental	- Social

## Report Card Glossary

**Accessible housing** – Housing designed and constructed to be universally accessible to people of diverse ages and abilities.

**Adaptable unit** – A dwelling unit that provides flexible design features that meet BC Building Code minimum requirements; it can be adapted to meet the changing needs of any occupant for reasons of disability, lack of stamina, and progressing through different life stages to support independent living.

**Accessible housing/unit** – Housing with fixed design features to enable independent living for persons with disabilities, such as those in wheelchairs.

**Affordable market housing** – Housing that is affordable to moderate income households achieved through tenure, location, reduced parking, modesty in unit size, level of finishing, and design and durability over time as the buildings age.

**BC Energy Step Code** – BC Energy Step Code is a voluntary roadmap that establishes progressive performance targets (i.e., steps) that support market transformation from the current energy-efficiency requirements in the BC Building Code to net zero energy ready buildings.

**Beautification** – The process of making visual improvements appropriate to a specific place, including but not limited to building facades, landscaping, decorative or historic-style street elements, selection of paving/fencing materials and their treatment, etc. Improvements contribute to Port Moody's reputation as City of the Arts in a sustainable manner.

**Brownfield** – A term used in urban planning to describe land previously used for industrial purposes or some commercial uses where the expansion, redevelopment, or reuse of the property may be complicated by the potential presence of a hazardous substance, pollutant, or contaminant.

**Car/Bike share network** – Arrangements between two or more persons to share the use of a vehicle or bicycle for a specified cost and period of time.

**Character-defining elements** – The materials, forms, location, spatial configurations, uses, and cultural associations or meanings that contribute to the heritage value of a historic place, which must be retained to preserve its heritage value.

**Crime Prevention Through Environmental Design (CPTED)** – The design and effective use of the built environment to reduce the incidence of crime and improve the quality of life.

**District energy systems** – A system that uses renewable energy to pipe energy to buildings within a specified area for space heating, hot water, and air conditioning.

**Ecological inventory** – An inventory that identifies the ecological values in a natural habitat, and is usually the first step in an environmental impact assessment.

**Electric vehicle (EV)** – An automobile that uses one or more electric motors or traction motors for propulsion. An electric vehicle may be powered through a collector system by electricity from off-vehicle sources, or may be self-contained with a battery or generator to convert fuel to electricity.

**Environmentally Sensitive Areas** – Land designated as areas that need special protection because of its environmental attributes, such as rare ecosystems, habitats for species at risk and areas that are easily disturbed by human activities. Refer to [Map 13 of OCP](#).

## Report Card Glossary – continued

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**Greenfield** – Undeveloped land in a city or rural area either used for agriculture or landscape design, or left to evolve naturally. These areas of land are usually agricultural or amenity properties being considered for urban development.

**Greyfield** – Economically obsolescent, out-dated, declining, and/or underutilized land, often with the presence of abundant surface parking.

**Greywater** – Wastewater from lavatories, showers, sinks, and washing machines that do not contain food wastes and that can be reused for purposes such as irrigation or flushing toilets.

**Habitat corridor** – Habitat areas, generally consisting of native vegetation, linking with larger areas of similar wildlife habitat. Corridors are critical for the maintenance of ecological processes, providing food, and allowing for the movement of animals and the continuation of viable populations.

**Heat island effect** – Heat islands form as vegetation is replaced by hard surfaces to accommodate growing populations. These surfaces absorb, rather than reflect, the sun's heat, causing surface temperatures and overall ambient temperatures to rise.

**Heritage rehabilitation** – The action or process of making possible a continuing or compatible contemporary use of a historic place through repair, alterations, and/or additions while protecting its heritage value.

**Heritage restoration** – Returning a historic place back to how it looked at any time in its past.

**Invasive plant species** – An invasive plant is a non-native species whose interaction causes economic harm, harm to human health, and/or environmental harm.

**Light pollution** – Brightening of the night sky caused by street lights and other man-made sources, which has a disruptive effect on natural cycles and inhibits the observation of stars and planets.

**Market rental housing** – Private, market rental rate housing units.

**Naturescape planting** – Landscaping with species that are naturally adapted to local climate, soils, predators, pollinators, and disease and, once established, require minimal maintenance.

**Non-market rental housing** – Subsidized rental housing for those unable to pay market-level rents including, but not limited to, public housing owned and operated by government agencies, non-profit housing owned and operated by public and private non-profit groups, and co-operative housing owned and managed by co-operative associations of the residents.

**On-site power generation** – The ability to generate power without transporting it from its source to where it can be utilized.

**On-site renewable energy generation** – The generation of naturally replenished sources of energy, such as solar, wind power, falling water, and geothermal energy.

**Passive design** – An approach to building design that uses the building architecture to minimize energy consumption and improve thermal comfort.

**Public space** – A social space that is generally open and accessible to people.

## Report Card Glossary – continued

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**R-2000-Certified New Home** – Best-in-class, energy-efficient homes with even higher levels of energy efficiency than ENERGY STAR-qualified new homes, as well as clean air and environmental features.

**Smart technology** – Technologies that allow sensors, databases, and/or wireless access to collaboratively sense, adapt to, and provide for users within the environment.

**Statement of significance** – The first essential step in any conservation project, which involves identifying and describing the *character-defining elements*; it is important in defining the overall heritage value of the historic place. Refer to the Standards and Guidelines for the Conservation of Historic Places in Canada (see Resources glossary).

**Streetscape** – The visual elements of a street, including the road, adjoining buildings, sidewalks, street furniture, trees, and open spaces that combine to form the street's character.

**Storm water management plan** – The management of water occurring as a result of development or precipitation that flows over the surface into a sewer system.

**Transit oriented development (TOD)** – A mixed-use residential and commercial area designed to maximize access to public transportation; it often incorporates features to encourage transit ridership. A TOD neighbourhood typically has a centre with a transit station or stop (train station, metro station, tram stop, or bus stop), surrounded by relatively high-density development with progressively lower-density development spreading outward from the centre. TODs generally are located within a radius of 400 to 800 metres from a transit stop, as this is considered to be an appropriate distance for *walkability*.

**Universal access** – This term refers to broad-spectrum ideas meant to produce buildings, products, and environments that are inherently accessible to both people without disabilities and people with disabilities.

**Urban infill** – An urban planning term that refers to new development that is sited on vacant or undeveloped land within an existing community, and that is enclosed by other types of development.

**Urban forest** – The total collection of trees and associated plants growing in a city or town. It includes trees in parks and yards, along roadways and paths, and in other areas, both on public and private lands.

**Urban vitalization** – The urban planning process of rehabilitating a place or “taking a place to a higher level” using a community-building process (early stage community involvement) to define the key characteristics that make a place unique or special; and applying the concepts of urban conservation to leverage a community's assets, most often in accordance with approved City plans.

**Viewscape** – The natural and built environment that is visible from a viewing point.

**Walkability** – The extent to which the built environment is friendly to the presence of people living, shopping, visiting, enjoying, or spending time in an area; improvements in walkability lead to health, economic, and environmental benefits.

**Xeriscaping** – This term refers to landscaping and gardening in ways that reduce or eliminate the need for supplemental water from irrigation. Xeriscaping refers to a method of landscape design that minimizes water use.

## Resources

### **Access Near Aquatic Areas: A Guide to Sensitive Planning, Design and Management**

[atfiles.org](http://atfiles.org)

### **BC Climate Exchange**

[bcclimateexchange.ca](http://bcclimateexchange.ca)

### **BC Energy Step Code Technical Requirements**

[bclaws.ca](http://bclaws.ca)

### **Best Management Practices for Amphibians and Reptiles in Urban and Rural Environments in British Columbia**

[env.gov.bc.ca](http://env.gov.bc.ca)

### **Bird-Friendly Development Guidelines – City of Toronto**

[toronto.ca/lightsoff/guidelines](http://toronto.ca/lightsoff/guidelines)

### **Canada Green Building Council**

[cagbc.org](http://cagbc.org)

### **City of Port Moody: Official Community Plan (2014)**

[portmoody.ca](http://portmoody.ca)

### **Stream and Drainage System Protection Bylaw No. 2470**

[portmoody.ca](http://portmoody.ca)

### **City of Port Moody Waste Management Bylaw No. 2822**

[portmoody.ca](http://portmoody.ca)

### **City of Vancouver *Passive Design* Toolkit for Large Buildings**

[vancouver.ca](http://vancouver.ca)

### **Community Green Ways Linking Communities to Country and People to Nature**

[evergreen.ca](http://evergreen.ca)

### **Design Centre for CPTED (*Crime Prevention Through Environmental Design*)**

[designcentreforcpted.org](http://designcentreforcpted.org)

### **Develop with Care: Environmental Guidelines for Urban and Rural Land Development in British Columbia**

[env.gov.bc.ca/wld/documents/bmp/devwithcare/](http://env.gov.bc.ca/wld/documents/bmp/devwithcare/)

### **EnerGuide Rating System**

[nrcan.gc.ca/energy/efficiency/housing/new-homes/5035](http://nrcan.gc.ca/energy/efficiency/housing/new-homes/5035)

### **Environmentally Sensitive Areas, Best Practices**

[env.gov.bc.ca](http://env.gov.bc.ca)

## Resources – continued

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### Examples of Good Public Art

[City of Port Moody Public Art](#)

### Fatal Light Awareness Program (FLAP)

[flap.org](http://flap.org)

### Invasive Species Council of Metro Vancouver

[iscmv.ca](http://iscmv.ca)

### International Dark Sky Association

[darksky.org](http://darksky.org)

### Metro Vancouver's DLC Waste Management Toolkit

[metrovancover.org](http://metrovancover.org)

### Metro Vancouver Technical Specifications for Recycling and Garbage Amenities in Multi-family and Commercial Developments

[metrovancover.org/services](http://metrovancover.org/services)

### Metro Vancouver's Stormwater Source Control Guideline

[metrovancover.org/services](http://metrovancover.org/services)

### Naturescape BC

[naturescapebc.ca](http://naturescapebc.ca)

### Project for *Public Spaces*

[pps.org](http://pps.org)

### Riparian Areas Regulation Assessment Methods

[gov.bc.ca](http://gov.bc.ca)

### Standards and Best Management Practices for Instream Works

[env.gov.bc.ca](http://env.gov.bc.ca)

### Standards and Guidelines for the Conservation of Historic Places in Canada

[historicplaces.ca](http://historicplaces.ca)

### Stream Stewardship: A Guide for Planners and Developers

[stewardshipcentrebc.ca](http://stewardshipcentrebc.ca)

### Translink: Transit Oriented Communities

[translink.ca/transit-oriented-communities](http://translink.ca/transit-oriented-communities)

### Vancouver Bird Strategy – City of Vancouver (2015)

[vancouver.ca](http://vancouver.ca)

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# Sustainability Report Card 2020 Review

Civic Committees Review



## Purpose and Use

## Purpose of the Report Card

- Acknowledge that developers, builders, designers, etc. have an important role in creating sustainable communities
- Focus on sustainable design principles
- Requirement for rezoning, development permit, and heritage alteration permit applications
- Identifies performance measures based on community sustainability values
- Intended to be a summary of overall project sustainability
- Integrated with other development approval requirements

### Mixed-Use Sustainability Report Card

## Port Moody Sustainability Pillars

### Environmental

- Environmental sustainability aims to improve and maintain ecosystem benefits through the protection of natural capital (e.g. land, air, water, minerals etc.).

### Social

- Social sustainability aims to create places that promote wellbeing, by understanding what people need from the places they live, work, and play

### Cultural

- Cultural sustainability focuses on maintaining cultural beliefs, cultural practices, heritage conservation, and culture as its own entity.

### Economic

- Economic sustainability focuses on improving social equality, supporting long-term economic growth and improving the standard of living.

## Use of the Sustainability Report Card

1. Applicant completes a report card for the type of project and submits to the City Planner
2. Planner reviews the report card and forwards to staff in various departments for feedback
3. Planner determines preliminary score and discusses this with applicant and other staff
4. Opportunity for applicant to improve score
5. Final score is determined by Planner
6. Copy of report card and score is submitted to Community Planning Advisory Committee and Council with the application details

Project Report Card Summary FOR CITY USE ONLY – TO BE FILLED OUT BY THE PLANNER				
Project Address/Name:			File No:	
PROJECT SCORE SUMMARY	Cultural	Economic	Environmental	Social
<b>Total Pillar Points Available</b>	<b>23</b>	<b>16</b>	<b>57</b>	<b>38</b>
<b>Sum Of Items Not Applicable</b>	Cultural na	Economic na	Environ na	Social na
<b>Maximum Achievable Score</b> (Total Pillar Points – Sum of Items N/A)	Maximum Cultural Achievable	Maximum Economic Achievable	Maximum Environ Achievable	Maximum Social Achievable
<b>Minimum Score</b> (Sum of Applicable Baseline Items)	Minimum Cultural Score	Minimum Economic Score	Minimum Environ Score	Minimum Social Score
<b>Missed Points</b> (Sum of Applicable Items Not Achieved)	Missed Cultural Points	Missed Economic Points	Missed Environ Points	Missed Social Points
<b>TOTAL PILLAR SCORE ACHIEVED</b> (Total Points Achieved out of Applicable Items)	<input type="text"/> Cultural <input type="text"/> / <input type="text"/> Possible Cultural # <input type="text"/> %	<input type="text"/> Economic <input type="text"/> / <input type="text"/> Possible Economic # <input type="text"/> %	<input type="text"/> Environ <input type="text"/> / <input type="text"/> Possible Environ # <input type="text"/> %	<input type="text"/> Social <input type="text"/> / <input type="text"/> Possible Social # <input type="text"/> %
<b>OVERALL SUSTAINABILITY SCORE</b> (Sum of Four Pillars)	<input type="text"/> Overall <input type="text"/> / <input type="text"/> Achieved #		<input type="text"/> % Overall Score	



## Background and Process

## Evolution of the Report Card

- Sustainability Checklist adopted in 2008
- Updated the Checklist in 2016, resulting in a new format and renamed the Sustainability Report Card
- Report Card reviewed by civic committees
- Council approved Sustainability Report Card in 2017
- Used for several years by development applicants, City staff, Council, and Community Planning Advisory Committee

April 2020 Council passed a motion that the Sustainability Report Card be referred to all civic committees for their review and comments on relevant sections

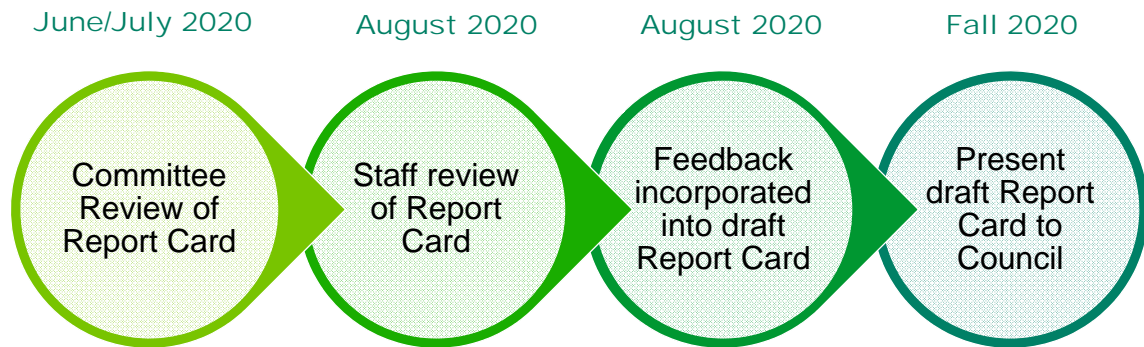
## Continuous Improvement

### **The Report Card is expected to adapt with:**

- New and updated requirements
- Shifting community and City priorities
- Applicant and staff experience
- Changes in development approval process

*Staff have undertaken several reviews of the Report Card since 2008 and will continue to monitor the effectiveness and use of the Report Card that may inform periodic updates and revisions.*

## 2020 Report Card Review Process



## What We've Heard So Far

## Concerns Expressed – Development Applicants & Planners

- Fairness and accuracy of scoring and weighting
- Reflection of current policy e.g. some initiatives are now requirements
- Confusion on how to fill out the report card, leading to additional time for applicants and city staff
- Difficult format to continuously update based on new policies
- Confusion on what measures should be recorded under each pillar
- Unclear objectives of the Report Card and follow up on commitments
- Unclear on expectations of a “passing” score

## Suggestions Provided – Development Applicants & Planners

- Provide examples of an “ideal” completed Report Card
- Alternative grading system such as N = needs improvement, E = excellent, M = meets expectations
- Simplify question format to be “Yes/No”
- Remove initiatives that are now required
- Review and revise, if necessary, points assigned and reporting of overall scores
- Have the report card auto-calculate the scores



## Committee Feedback

### Committee Role

Participate in the Report Card Review as:

- Special interest group
- Subject matter expert
- Providing guidance and feedback on:
  - Community priorities
  - Ease of use and comprehension
  - Relevancy



## Environmental Sustainability Section Overview

- Protecting and enhancing environmentally sensitive areas and the urban forest
- Providing habitat for species and wildlife and reducing impacts such as light pollution
- Supporting the improvement of air quality by encouraging active and low-carbon mobility
- Providing stormwater retention, evaporation and groundwater protection in addition to potable water conservation
- Incorporating energy efficient design through energy systems, envelope improvements, and green building certifications

## Economic Sustainability Section Overview

- Increasing long-term employment on a variety of land uses
- Supporting the use of low-carbon mobility to increase accessibility to nearby shops and services
- Increasing intensive use of land for employment purposes
- Providing a regional destination that attracts tourism
- Redevelopment of previously developed land that may be potentially contaminated (brownfield sites)



## Social Sustainability Section Overview

- Providing accessible, adaptable housing units
- Minimizing shadowing and privacy impacts to nearby areas
- Incorporating a diverse mix of site uses, including different, flexible housing types on the site
- Ensuring affordable housing and embedding crime prevention design
- Building public and private amenities (e.g. green space, child care facility etc.)
- Providing urban vitalization by involving affected nearby land owners/occupants
- Education and awareness of sustainable features

## Cultural Sustainability Section Overview

- Integrating and increasing the number of and access to public art
- Encouraging creative design that supports culture
- Incorporating heritage value through design, conservation, restoration, and rehabilitation
- Reuse and salvage of materials and artifacts with historical value or authenticity
- Creating space for creativity in the arts (e.g. art studio, dance space, live-work units etc.)
- Increasing street beautification beyond minimum City requirements

## What we'd like from you

Your feedback will inform the next version of the Sustainability Report Card

- Please complete the feedback form individually or as a Committee
- Submit digital copy to [lsampliner@portmoody.ca](mailto:lsampliner@portmoody.ca) **OR**
- Submit hard copy to City Hall reception



# Thank You