



# City of Port Moody

## Minutes

### Regular Council Meeting

Council Chambers  
Tuesday, July 14, 2020  
at 7:05pm

**Present:**

Mayor R. Vagramov  
Councillor D.L. Dilworth  
Councillor M.P. Lahti  
Councillor A.A. Lubik  
Councillor H. Madsen  
Councillor S. Milani  
Councillor P.Z.C. Royer

**In Attendance:**

Tim Savoie – City Manager  
Mary De Paoli – Acting GM of Planning and Development  
Lesley Douglas – General Manger of Environment and Parks  
Jeff Moi – General Manager of Engineering and Operations  
Paul Rockwood – General Manager of Finance and Technology  
Dorothy Shermer – Corporate Officer  
Kate Zanon – General Manager of Community Services

1. Call to Order

Mayor Vagramov called the meeting to order at 7:05pm.

**Art at Council**

1.1 Verbal Report: Councillor Zoë Royer, Chair, Arts and Culture Committee

Councillor Royer introduced the evening's Art at Council, a digital mosaic titled *Maple Leaf Medley* by the City's Resident Artist Sara Graham. Councillor Royer noted that community outreach was the key to the success of this piece, and that the mosaic includes 56 digital submissions from the community of still-life images of red and white household objects. Councillor Royer thanked all those who participated in the mosaic.

2. Public Input

Willy Martin (Port Moody) requested that Council consider Jeff McLellan for the Exemplary Civic Service Award. Ms. Martin noted that Mr. McLellan has made extraordinary efforts to promote and support the well-being of Port Moody residents, and urged Council to support the nomination.

Dan Barry (Port Moody) expressed concerns regarding four properties on Dewdney Trunk Road that have been excluded from a proposed development, noting that this exclusion and the current zoning for the four properties will make redevelopment impossible.

### 3. General Matters

RC20/274

Moved, seconded, and CARRIED

**THAT the following items be added to the agenda:**

- **Application for Community Connectedness Grant to Support Cultural Sharing Through Food Security as item 9.2; and**
- **COVID-19 Related Business Licence and Permit Fees as item 9.3.**

**2020 Youth Scholarship Award**

3.1 Presentation: Mayor Vagramov

Nathan Piasecki, Vice-Chair of the Youth Focus Committee, announced that Rebecca Lyon, Chair of the Youth Focus Committee, is the recipient of the 2020 Youth Scholarship Award. Mr. Piasecki spoke in recognition of Ms. Lyon's academic achievements, leadership skills, and participation in sports and civic and environmental causes. A cheque was presented to Ms. Lyon. Council congratulated Ms. Lyon on behalf of the City.

**Delegation – Bev Davino**

3.2 Presentation: Bev Davino  
Delegation Request: Bev Davino

The delegation gave a presentation to Council, noting that homeowners that have declared secondary suites are being billed excessively for utilities. The delegation noted that homeowners have acted in good faith in declaring the suites, and expect fairness and equity in utility billing from the City. The delegation requested that Council revisit and rescind the current Fees Bylaw.

RC20/275

Moved, seconded, and CARRIED

**THAT the delegation request be placed on a subsequent Council agenda for consideration.**

**Minutes**

4. Adoption of Minutes

4.1 RC20/276

Moved, seconded, and CARRIED

**THAT the minutes of the following meetings be adopted:**

- **Special Council (to Close) – June 23, 2020; and**
- **Special Council – June 23, 2020.**

## 5. Consent Agenda

At the request of Council, the following items were removed from the Consent Agenda for consideration under section 6:

- 5.1 – Tax Sale Postponement Bylaw, No. 3261;
- 5.3 – Bert Flinn Park Expansion Park Dedication Bylaw Revision;
- 5.4 – Bike Route Review;
- 5.5 – 2019 Statement of Financial Information; and
- 5.12 – Delegation Response – Fish Fest Creative Café.

### RC20/277

Moved, seconded, and CARRIED

**THAT the recommendations contained in the following items in the July 14, 2020 Regular Council Consent agenda be adopted:**

- **5.2 – Road Closure Bylaw, No. 3244 – 2002-2014 St. George Street and 2003-2009 St. Johns Street (Bold Properties);**
- **5.6 – Lower Mainland Local Government Association Membership Renewal 2020;**
- **5.7 – UBCM Resolution Revision;**
- **5.8 – Permit Process for Murals;**
- **5.9 – Zoning-Development Permit Development Approval – 3105-3113 St. Johns Street (Mixed-Use, FL Group GP Ltd.);**
- **5.10 – Residential Snow Clearing – Review of Volunteer Snow Shoveling Service; and**
- **5.11 – Outstanding Business List – Items to be Considered Completed.**

The items and recommendations referred to above are as follows:

**Road Closure  
Bylaw, No. 3244 –  
2002-2014 St.  
George Street and  
2003-2009 St.  
Johns Street  
(Bold Properties)**

5.2 Memo: Planning and Development Department – Development Planning Division, dated June 23, 2020

*Recommendation adopted on consent:*

**THAT third reading of City of Port Moody Road Closure Bylaw, 2020, No. 3244 be rescinded as recommended in the memo dated June 23, 2020 from the Planning and Development Department – Development Planning Division regarding Road Closure Bylaw, No. 3244 – 2002-2014 St. George Street and 2003-2009 St. Johns Street (Bold Properties);**

**AND THAT Bylaw No. 3244 be read a third time as amended and attached to the memo dated June 23, 2020 from the Planning and Development Department – Development Planning Division regarding Road Closure Bylaw, No. 3244 – 2002-2014 St. George Street and 2003-2009 St. Johns Street (Bold Properties).**

- Lower Mainland Local Government Association Membership Renewal 2020**      5.6      Memo: Executive Assistant to Mayor and Council, dated July 6, 2020
- Recommendation adopted on consent:*  
**THAT the City of Port Moody renew its membership in the Lower Mainland Local Government Association and remit the 2020 Annual Dues of \$1,922.55 as recommended in the memo dated July 6, 2020 from the Executive Assistant to Mayor and Council regarding Lower Mainland Local Government Association Membership Renewal 2020.**
- UBCM Resolution Revision**      5.7      Memo: Corporate Services Department – Legislative Services Division, dated June 30, 2020
- Recommendation adopted on consent:*  
**THAT the proposed revision to the UBCM resolution regarding Emergency SOS Auto 911 Call Smartphone Technology be accepted as recommended in the memo dated June 30, 2020 from the Corporate Services Department – Legislative Services Division regarding UBCM Resolution Revision.**
- Permit Process for Murals**      5.8      Report: Community Services Department – Cultural Services Division, dated May 25, 2020
- Recommendation adopted on consent:*  
**THAT staff establish a Mural on Private Property application and permit process with a permit fee of \$243 as recommended in the report dated May 25, 2020 from the Community Services Department – Cultural Services Division regarding Permit Process for Murals;**
- AND THAT City of Port Moody Fees Bylaw, 2019, No. 3213, Amendment Bylaw No. 6, 2020, No. 3269 (Mural Permit Fee) be read a first, second, and third time.**
- Zoning-Development Permit Development Approval – 3105-3113 St. Johns Street (Mixed-Use, FL Group GP Ltd.)**      5.9      Report: Planning and Development Department – Development Planning Division, dated June 17, 2020
- Recommendation adopted on consent:*  
**THAT third reading of City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 17, 2019, No. 3195 (3105-3113 St. Johns Street)(CD75) and third reading of City of Port Moody Housing Agreement Bylaw, 2020, No. 3196 (3105-3113 St. Johns Street) be rescinded as recommended in the report dated June 17, 2020 from the Planning and Development Department – Development Planning Division regarding Zoning-Development Permit Development Approval – 3105-3113 St. Johns Street (Mixed-Use, FL Group GP Ltd.);**
- AND THAT Bylaws No. 3195 and No. 3196 be read a third time as amended;**

**AND THAT Bylaws No. 3195 and No. 3196 be now adopted;**

**AND THAT Development Permit 2018-128 be authorized for issuance;**

**AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.**

*\*\*Adoption of Bylaw No. 3196 will be considered at the July 21, 2020 Special Council meeting in accordance with section 135(3) of the Community Charter\*\**

**Residential Snow Clearing – Review of Volunteer Snow Shoveling Service**

5.10 Report: General Manager of Engineering and Operations, dated June 16, 2020

*Recommendation adopted on consent:*

**THAT staff be directed to implement the recognition program (Option 3) for snow and ice removal on public sidewalks as recommended in the report dated June 16, 2020 from the General Manager of Engineering and Operations regarding Residential Snow Clearing – Review of Volunteer Snow Shoveling Service.**

**Outstanding Business List – Items to be Considered Completed**

6.5.11 Report: General Manager of Engineering and Operations, dated June 8, 2020

*Recommendation adopted on consent:*

**THAT the Outstanding Business items identified in the report dated June 8, 2020 from the General Manager of Engineering and Operations regarding Council Outstanding Business List – Items to be Considered Completed be now considered completed and be removed from the Outstanding Business List.**

**6. Items Removed from the Consent Agenda**

RC20/278

Moved, seconded, and CARRIED

**THAT Council reconsider item 5.11 – Outstanding Business List – Items to be Considered Completed.**

- Tax Sale Postponement Bylaw, No. 3261**      6.5.1      Report: Finance and Technology Department – Financial Services Division, dated June 10, 2020
- RC20/279*  
 Moved, seconded, and CARRIED  
**THAT City of Port Moody Tax Sale Postponement Bylaw, 2020, No. 3261 be read a first, second, and third time as recommended in the report dated June 10, 2020 from the Finance and Technology Department – Financial Services Division regarding Tax Sale Postponement Bylaw, No. 3261;**
- AND THAT, as permitted by section 15 of Ministerial Order No. M159 and section 12(b) of Ministerial Order No. M192, City of Port Moody Tax Sale Postponement Bylaw, 2020, No. 3261 be now adopted.**
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- Bert Flinn Park Expansion Park Dedication Bylaw Revision**      6.5.3      Memo: Engineering and Operations Department – Project Delivery Services Division, dated June 30, 2020
- RC20/280*  
 Moved, seconded, and CARRIED  
**THAT third reading for City of Port Moody Bert Flinn Park Expansion Park Dedication Bylaw, 2020, No. 3235 be rescinded;**
- AND THAT City of Port Moody Bert Flinn Park Expansion Park Dedication Bylaw, 2020, No. 3235 be read a third time as amended as recommended in the memo dated June 30, 2020 from Engineering and Operations Department – Project Delivery Services Division regarding Bert Flinn Park Expansion Park Dedication Bylaw Revision.**  
 (Voting against: Councillor Dilworth)
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- Bike Route Review**      6.5.4      Report: Transportation Committee, dated June 22, 2020
- RC20/281*  
 Moved, seconded, and CARRIED  
**THAT the report dated June 22, 2020 from the Transportation Committee regarding Bike Route Review be referred to staff for action.**
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- 2019 Statement of Financial Information**      6.5.5      Report: Finance and Technology Department – Financial Services Division, dated June 24, 2020
- RC20/282*  
 Moved, seconded, and CARRIED  
**THAT the 2019 Statement of Financial Information be approved as recommended in the report dated June 24, 2020 from the Finance and Technology Department – Financial Services Division regarding 2019 Statement of Financial Information.**

**Outstanding Business List – Items to be Considered Completed**      6.5.11      Report: General Manager of Engineering and Operations, dated June 8, 2020

RC20/283  
Moved, seconded, and CARRIED  
**THAT the Outstanding Business items identified in the report dated June 8, 2020 from the General Manager of Engineering and Operations regarding Council Outstanding Business List – Items to be Considered Completed be now considered completed and be removed from the Outstanding Business List.**

**Delegation Response – Fish Fest Creative Café**      6.5.12      Memo: Community Services Department – Cultural Services Division, dated May 12, 2020

RC20/284  
Moved, seconded, and CARRIED  
**THAT the memo dated May 12, 2020 from the Community Services Department – Cultural Services Division regarding Delegation Response – Fish Fest Creative Café be received for information.**

7.      Legislative Matters

8.      Unfinished Business

9.      New Business

**Final Report from the Port Moody Affordable Housing Task Force**      9.1      Report: Affordable Housing Task Force, dated June 16, 2020

RC20/285  
Moved and seconded  
**THAT staff be directed to carry out the eight recommendations of the Affordable Housing Task Force as presented and recommended in the report dated June 16, 2020 from the Affordable Housing Task Force regarding Final Report from the Port Moody Affordable Housing Task Force.**

RC20/286  
Moved, seconded, and CARRIED  
**THAT the foregoing motion be amended by adding “AND THAT staff report back on timeline implications, and how the recommendations will be implemented.”**

The question on the main motion (RC20/285) as amended (by RC20/286) was put to a vote; the following motion was CARRIED:

**THAT staff be directed to carry out the eight recommendations of the Affordable Housing Task Force as presented and recommended in the report dated June 16, 2020 from the Affordable Housing Task Force regarding Final Report from the Port Moody Affordable Housing Task Force;**

**AND THAT staff report back on timeline implications, and how the recommendations will be implemented.**

**Application for Community Connectedness Grant to Support Cultural Sharing Through Food Security**

9.2 Report: Councillor Amy Lubik, dated July 13, 2020

RC20/287

Moved, seconded, and CARRIED

**THAT staff be directed to apply for funding for a Community Connectedness grant through Plan H, as recommended in the report dated July 13, 2020 from Councillor Amy Lubik regarding Application for Community Connectedness Grant to Support Cultural Sharing Through Food Security.**

**COVID-19 Related Business Licence and Permit Fees**

9.3 Report: Councillor Milani, dated July 13, 2020

RC20/288

Moved, seconded, and CARRIED

**THAT Staff be directed to prepare amendments to relevant bylaws exempting current Port Moody businesses from paying any additional fees to the City so that they may expand outdoors, move into a larger space, or add on a secondary physical location, allowing for proper physical distancing to help combat the spread of COVID-19, as recommended in the report dated July 13, 2020, from Councillor Steve Milani regarding COVID-19 Related Business Licence and Permit Fees;**

**AND THAT any monies already paid out by businesses for COVID-19 related expansion, as stated in this report, be refunded in full.**

10. Other Business

11. Reports from Council

11.2 Staff Verbal Reports

The City Manager thanked staff for adapting to a modified way of conducting City business.



## 11.1 Council Verbal Reports

Councillor Royer thanked staff for their service during COVID-19 and noted that the pandemic has put additional pressure on all workers.

Councillor Milani thanked staff at all levels for their work during the pandemic, for their ability to adapt to new work protocols, and for continuing to provide support to local businesses.

Councillor Lubik thanked the organizers of the Black Lives Matter protest in Coquitlam for their work, as well as the Tri-Cities Local Immigration Partnership for hosting anti-racism dialogues. Councillor Lubik noted that she participated in the City Shapers discussion on making communities more resilient, and that civic committees have been reviewing the Sustainability Report Card. Councillor Lubik expressed a preference for having remote participation by the public in Council meetings and Public Hearings, and thanked staff for their work during the pandemic.

Councillor Lahti thanked staff for their work during the pandemic and expressed a preference for having Council meetings as a hybrid of in-person and electronic meetings. Councillor Lahti requested that staff report back on a way to continue to have hybrid meetings.

RC20/289

Moved, seconded, and CARRIED

**THAT Hybrid Meetings be added to the agenda as item 11.3.**

**Hybrid Meetings**      11.3      Verbal Report: Councillor Lahti

RC20/290

Moved, seconded, and CARRIED

**THAT staff be directed to report back on mechanisms to enable Council, staff, and the Public to attend meetings electronically during the COVID-19 Pandemic.**

## 12. Information Items

**Committees,  
Commission, and  
Boards – Minutes**

- 12.1
- Transportation Committee – May 20, 2020
  - Library Board – May 21, 2020
  - Arts and Culture Committee – June 1, 2020
  - Economic Development Committee – June 3, 2020

**Outstanding  
Business List**

- 12.2
- Outstanding Business List – Open, dated June 2020

**Metro Vancouver  
Board in Brief**

- 12.3
- May 29, 2020
  - July 3, 2020

13. Public Input

Barry Sharbo (Port Moody) expressed support for the resumption of in-person Council meetings, and expressed concerns that the Murray Street area was omitted from the OCP update discussion.


14. Adjournment

Mayor Vagramov adjourned the meeting at 9:17pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

  
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D. Shermer, Corporate Officer

Confirmed on the 28<sup>th</sup> day of July, 2020.

  
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R. Vagramov, Mayor