

**Arts and Culture Committee Meeting
July 5, 2021**

On-Table Item(s)

Item Type	Date	Item No.	Item Name	Reason For On-Table Distribution
Document	July 5, 2021	4.2	Artist Payment Guidelines – For Event Organizers	Received after agenda distribution

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Artist Payment Guidelines – For Event Organizers

City of the Arts – Port Moody is a community where creativity and the arts are supported and encouraged, and cultural expression is woven into everything we do.

This Guideline was developed to foster our professional artists in our community to reach our collective vision.

The City of Port Moody recognizes that:

- Professional artists have invested time and money in formal education or mentorship in their chosen discipline, building up a body of work that has received recognition, and are seen as professional by their peers.
- For many professional artists, much of their work is unseen, and can include rehearsal time, planning a project, purchasing art supplies, and hours of work.
- Professional artists deserve to be paid for their work.
- Paying professional artists provides financial support to our artists, and benefits our community as it helps to ensure they can continue to create their art.
- Unless a professional artist chooses to volunteer time or to donate a piece of art or a performance to a particular event, the professional artist should be paid for their involvement in the event.

Plan ahead for the event:

- Consult with the professional artist in the planning stage. Find out if the artist has a pre-determined 'fee for service', and confirm fees, in writing, before the event. (Sample payment agreement is attached.)
- Include the professional artist's fees as a line item in the event's budget.
- Ensure there will be sufficient funds set aside to cover payment to the professional artist.

Promote the Artist

- Show support for the professional artist through the event's promotional materials.