



City of Port Moody

Agenda

Heritage Commission

Electronic Meeting via Zoom

Thursday, July 8, 2021

Commencing at 7:00pm

1. Call to Order

Call to Order

1.1

2. Adoption of Minutes

Minutes

2.1 **Recommendation:**

Pages 3-6

THAT the minutes of the Heritage Commission meeting held on Thursday, June 10, 2021 be adopted.

3. Unfinished Business

4. New Business

2800 St. George Street – Marcon HRA – Utility Box Wraps Image Request

4.1

Storyboard Update

4.2 Storyboard Subcommittee
a) Komagata Maru Storyboard

Stonemarker Update

4.3 Stonemarker Subcommittee

Indigenous Heritage Update

4.4 Indigenous Heritage Subcommittee

5. Information

Staff Updates

5.1

2021 Work Plan and Budget

5.2 Attachment: 2021 Heritage Commission Work Plan and Budget
File: 01-0360-20-09-01

Pages 7-10

6. Adjournment



City of Port Moody

Minutes

Heritage Commission

Minutes of the meeting of the Heritage Commission held on Thursday, June 10, 2021 via Zoom.

Present

Councillor Meghan Lahti, Chair
 Councillor Diana Dilworth, Vice-Chair
 Laura Dick
 Christopher Pope
 Rebeca Salas

Absent

Dianna Brown (Regrets)
 Joan Stuart (Regrets)

In Attendance

Jessi Connaughton, Recording Secretary, Raincoast Ventures Ltd.
 Jess Daniels – Policy Planner
 Esin Gozukara – Legislative Services Assistant

1. Call to Order

Call to Order

1.1 The Chair called the meeting to order at 7:01pm.

2. Adoption of Minutes

Minutes

2.1 HC21/012
 Moved, seconded, and CARRIED
THAT the minutes of the Heritage Commission meeting held on Thursday, May 13, 2021 be adopted.

3. Unfinished Business

4. New Business

Heritage BC Conference Recap

4.1 Staff noted that Commission members, Dianna Brown, Laura Dick, and Christopher Pope, attended the Heritage BC Conference that included presentations on best practices for approaching Indigenous heritage, intangible heritage, and climate action.

Storyboard Subcommittee Update

4.2 Storyboard Subcommittee

The Storyboard Subcommittee provided an update and noted the following:

- work is under way with the Port Moody Station Museum Curator to review Ralph Drew’s book to ensure the information on Port Moody’s mills aligns with the Storyboard;
- the Subcommittee is searching for higher definition historical photos; and
- a presentation on the Mills Storyboard will be provided at the next Heritage Commission meeting.

Stone Marker Subcommittee Update

4.3 Stone Marker Subcommittee

The Stone Marker Subcommittee noted that an update would be provided at a future Heritage Commission meeting.

Indigenous Subcommittee Update

4.4 Indigenous Subcommittee

The Indigenous Subcommittee noted that:

- the Subcommittee is finalizing its report on the City of Port Moody’s reflection of its relationship with Indigenous peoples and their lands for the June 22, 2021 Council meeting; and
- feedback from Council on the report will inform the Subcommittee’s next steps.

Action: The Indigenous Subcommittee to be referred to as the Indigenous Heritage Subcommittee in all future Heritage Commission meeting agendas and minutes.

Potential Community Outreach and Activities

4.5 The Commission noted that loco Ghost Town Day is scheduled to be held in Fall 2021 with plans proceeding for a virtual or an in-person event, subject to the COVID-19 restrictions in place at the time.

5. Information

Staff Updates

5.1 No updates were provided at this time.

2021 Work Plan and Budget

5.2 Attachment: 2021 Heritage Commission Work Plan and Budget
This item was provided for information only.

7. Adjournment

The Chair adjourned the meeting at 7:24pm.

Councillor Meghan Lahti,
Chair

Jessi Connaughton,
Recording Secretary

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Heritage Commission Draft 2021 Work Plan Calendar

MONTH	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FOCUS AREA	<ul style="list-style-type: none"> Joint Wayfinding Subcommittee Kiosk 	<ul style="list-style-type: none"> Art In Public Spaces Master Plan - Heritage Commission Feedback 2021 loco Townsite 100th Anniversary 	<ul style="list-style-type: none"> Operate the Storyboard Program (existing topics) 'On This Spot' Heritage App 	<ul style="list-style-type: none"> OCP Update 	<ul style="list-style-type: none"> OCP Update Operate the Stone Marker Program (review nominations for 2022) Heritage BC Conference May 6-7 	<ul style="list-style-type: none"> Heritage BC Conference re-cap Community Outreach and Activities (promotional material) Additions to Heritage Register

MONTH	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
FOCUS AREA	<ul style="list-style-type: none"> Indigenous Heritage 		<ul style="list-style-type: none"> loco Ghost Town Day 2021 Heritage Award 	<ul style="list-style-type: none"> 'On This Spot' Heritage App 2021 Heritage Award 	<ul style="list-style-type: none"> Heritage Week 2022 	

Project/Activity	Month	2021 Budget	Comments	Outcome	Heritage Strategic Plan 2016-2022
Joint Wayfinding Subcommittee Kiosk	January	\$0	Discuss partnership opportunity with Tourism Committee to create Heritage themed wayfinding signs at Moody Centre Station/Clarke Street.	Support creation of wayfinding signs	Strategy 4.1
Art In Public Spaces Master Plan - Heritage Commission Feedback	February	\$0	Provide comments and feedback to Manager of Cultural Services on the draft Art in Public Spaces Master Plan.	Comments and feedback incorporated into final Art In Public Spaces Master Plan	Strategy 1.2
2021 Ioco Townsite 100 th Anniversary	February/ October	\$500	Explore partnership with Heritage Society to discuss opportunities for planning, advertising, and participating in the 2021 100 th Anniversary Ioco Townsite event.	Planning for 2021 event	Strategy 1.6
Operate the Storyboard Program	March	\$800	Ordering, installing and unveiling of Storyboards. Review nominations as they are received by the Commission and plan Storyboard for 2021-22. Complete Storyboard in-progress: <ul style="list-style-type: none"> • Mills Storyboard 	Finish 2019 and 2020 storyboard and plan for 2021-22 storyboard	Strategy 2.1
'On This Spot' Heritage App	March/October	\$0	Research and review opportunities to support On This Spot app. Support the implementation of the Heritage app by contributing to and reviewing content and photos.	On This Spot app in Port Moody	Strategy 3.1, 4.1

OCP Update	April/May	\$0	Participate in OCP update and provide feedback and comments to Policy Planning Staff.	Comments and feedback incorporated into OCP update	Strategy 1.2
Operate the Stone Marker Program	May	\$1500	Reviewing nominations and planning for a stone marker in 2022. <ul style="list-style-type: none"> Arthur White 	Review and plan for a new stone marker in 2021	Strategy 2.1
Education Activities and Events	May	\$700	Heritage BC Conference May 2021 Heritage BC Webinars (as available) Other courses, as available	Provide educational opportunities for Commission members	Strategy 1.9, 4.2,
Community Outreach and Activities	May/June	\$1200	Planning for community events and activities, developing promotional/engagement materials and staff time required to produce materials. Focus is on promotional and educational materials that can be easily transported to events.	Create engaging activities and materials for community events	Strategy 4.2
Additions to Heritage Register	June	\$1500	One Statement of Significance (SOS) completed by a consultant to support heritage register additions.	Add Heritage Property to Heritage Register in 2020	Strategy 1.3, 2.2, 2.3, 2.4
Indigenous Heritage	July	\$1000	Implementation of 2021 Indigenous Heritage Subcommittee which includes creating an inventory of storyboards and stonemarkers; inviting a guest speaker to present on decolonization as relates to heritage language at municipal level; engaging local First Nations; and reviewing the inventory and providing recommendations.	Support indigenous heritage	Strategy 4.8

2021 loco Ghost Town Days	September	\$500	Planning and advertising for virtual event.	Promote activities of Heritage Commission	Strategy 4.2
2021 Heritage Award	June/July (advertising) September/October (award selection)	\$700	Heritage Award advertising and selection.	Select 2021 Heritage Award winner for Council consideration	Strategy 4.2
Heritage Week 2022	November	\$500	Advertising, staff time, promotional items, entertainers/speakers, prizes, food/beverages, etc.	Planning for Heritage Week 2022	Strategy 4.2
Heritage Grants and Incentives	Ongoing	\$1100	Continuation of work done in 2019 by sub-committee. Implementation of Heritage grant program completed by consultant.	Establishment of Heritage grant program	Strategy 1.4
Clarke Street Revitalization Plan	As Necessary	\$0	Provide input into the Clarke Street Revitalization plan as updates are provided from Manager of Economic Development.	Revitalisation of Clarke Street's heritage resources	Strategy 1.7
Total Budget		10,000.00			

Carry Over from 2020 (yet to be confirmed)					
2021 Heritage Week	February 2020	\$500	Planning for Heritage Week Feb 15-21, 2021.	Planning for Heritage Week 2021	Strategy 4.2
Mills 2019 Storyboard	April 2020	\$2050	Ordering, installing and unveiling of Storyboard from previous workplan.	2019 Storyboard	Strategy 2.1
<i>Total</i>		<i>\$2550</i>			