



# City of Port Moody Special Council Agenda

July 20, 2021

5:00 pm

Electronic Webinar via Zoom

Pages

## 1. Call to Order

*You can watch the livestream of this meeting at [portmoody.ca/watchlive](http://portmoody.ca/watchlive) or join the webinar at [portmoody.ca/join](http://portmoody.ca/join).*

## 2. General Matters

### 2.1. Resolution to Go Into Committee of the Whole

Recommendation(s):

THAT Council go into Committee of the Whole.

## 3. Public Input

*Please go to [portmoody.ca/join](http://portmoody.ca/join) for information on how to participate.*

## 4. Committee of the Whole

### 4.1. Delegation – Westmount Residents Seeking Council Input on Bare Land Strata Lots in Seaview

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Presentation: Gaetan Royer, Carola Alder, Aiden Shirley, Farhoud Etemadol, Kevan Adair-Austin

Delegation Request: Carola Alder

Recommendation(s):

*1. THAT the delegation be received for information and the delegates thanked for their presentation.*

*2. THAT the delegation request be placed on a subsequent Council agenda for consideration.*

*3. THAT the delegation request be considered immediately.*

#### **4.2. Automated Closed Captioning Service**

Memo: Finance and Technology Department – Information Services Division, dated July 7, 2021

Recommendation(s):

THAT a budget of \$15,650 for the first year of automated closed captioning service be funded from the Council strategic priority reserve as recommended in the memo dated July 7, 2021 from the Finance and Technology Department – Information Services Division regarding Closed Captioning Service;

AND THAT a budget of \$12,750 for automated close captioning service be included in the 2022-2026 budget request as recommended in the memo dated July 7, 2021 from the Finance and Technology Department – Information Services Division regarding Closed Captioning Service.

#### **5. Rise and Report**

##### **5.1. Adoption of Committee of the Whole Report**

Recommendation(s):

THAT the recommendations approved at the Committee of the Whole meeting of July 20, 2021 be ratified.

#### **6. Legislative Matters**

#### **7. Adjournment**

# Request to Appear as a Delegation

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**All information provided on this page, as well as any additional pages submitted, may be included in the agenda package, which is published in print and forms part of the permanent public record.**

<p><b>Name of Delegation:</b>Westmount residents seeking Council Input on Bare Land Strata Lots in Seaview</p>
<p><b>Name of Primary Contact Person:</b> Gaetan Royer (CityState Consulting Group)</p>
<p><b>Name(s) of Delegation Member(s) in Attendance:</b></p> <p>Gaetan Royer, Carola Alder, Aidan Shirley, Farhoud Etemadol, Kevan Adair-Austin</p>
<p><b>Purpose of Delegation:</b></p> <p>To seek Council's support for Bare Land Strata Lot subdivisions of large lots in the Seaview neighbourhood.</p>
<p><b>Details of Request:</b></p> <p>On behalf of the owners of 1006 Westmount, we applied for a Zoning Bylaw amendment from RS-1 to a CD zone for a front-to-back bare land strata development closely resembling the layout presented by Gary Penway in a presentation at the COTW meeting held November 17, 2020. We also thank staff for participating in a collaborative meeting with us where we discussed the best ways to advance this subdivision as a pilot project for the neighbourhood.</p> <p>The availability of single-family housing is becoming increasingly limited. Gentle growth of ground-oriented single-family housing within existing single-family neighborhoods is desirable. Although the resulting lots are not defined as affordable housing, the cost of each new lot will fall within the purchasing power of a significantly broader range of families.</p> <p>We are working with one owner to achieve his family's goals, however we also want to be conscious that this is a pilot project of interest to their neighbours. For instance we were asked to apply for a CD zone specific to our site. We would like Council to consider the benefits of a new CD zone that is flexible enough to apply to most lots on Westmount Dr.</p> <p>Other features neighbours would like to present to Council are: larger lot on the street side, smaller on the lane side; rules for lot coverage, far and building height aligned with RS1-S rules; parking off the street and lane; confirmation of lane width; and other elements that residents plan to share with Council.</p> <p>Redevelopment of larger properties in urban areas is inevitable as the region grows. The form of densification we propose in this application is modest and reasonable, in harmony with the slow evolution of this neighbourhood.</p>
<p><b>Additional Information in Support of Request:</b></p> <p>The delegation would appreciate the ability to share a presentation on screen.</p>

# Memorandum

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Date: July 7, 2021  
 Submitted by: Finance and Technology Department – Information Services Division  
 Subject: Automated Closed Captioning Service

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Staff received a request from the public to provide closed captioning service for Council meetings to support accessibility for hearing impaired residents. Staff reached out to the City's meeting management and streaming partner, eScribe, to research options.

eScribe can provide real-time automated closed captioning service that utilizes artificial intelligence (AI) technologies. The closed captioning service not turned on by default when a member of the public views the video. Viewers would have a "CC" button on the player control panel that can be turned on or off.

The automated closed captioning service would not provide 100% accuracy as it is relying on technology to translate the speech to text. Utilizing deep machine learning system, eScribe's solution provides the ability to "train" the closed captioning engine to master names and particularities of pronunciations that are unique to the City of Port Moody.

Canadian municipalities currently utilizing this service include:

- City of Burlington,
- City of Hamilton,
- City of Mississauga,
- City of London,
- City of Markham,
- City of Nanaimo,
- Regional District of Nanaimo,
- and City of Kelowna.

Providing closed captioning services for Council meetings would align with Council's strategic priority of – Exceptional Service – Ensure our customers are highly satisfied with the quality of our service – Consider cultural differences and accessibility needs when providing service.

To provide real-time automated closed captioning services to all future meetings, year one costs are \$15,650 and \$12,750 in subsequent years. To apply closed captions to historical meeting videos, there is a standard flat fee of \$2,900 (per year of videos). The City has 9 years of Council meeting videos archived. The total cost to apply closed captions to all historical videos is \$26,100. The recommended resolution is:

**THAT a budget of \$15,650 for the first year of automated closed captioning service be funded from the Council strategic priority reserve as recommended in the memo dated July 7, 2021 from the Finance and Technology Department – Information Services Division regarding Automated Closed Captioning Service;**

**AND THAT a budget of \$12,750 for automated close captioning service be included in the 2022-2026 budget request as recommended in the memo dated July 7, 2021 from the Finance and Technology Department – Information Services Division regarding Automated Closed Captioning Service.**

**Report Approval Details**

Document Title:	Automated Closed Captioning Service.docx
Attachments:	
Final Approval Date:	Jul 12, 2021

This report and all of its attachments were approved and signed as outlined below:

Paul Rockwood, General Manager of Finance and Technology - Jul 9, 2021 - 4:17 PM

Dorothy Shermer, Corporate Officer - Jul 12, 2021 - 9:39 AM

Natasha Vander Wal for Rosemary Lodge, Manager of Communications and Engagement - Jul 12, 2021 - 11:29 AM

Tim Savoie, City Manager - Jul 12, 2021 - 2:14 PM