



# City of Port Moody

## Agenda

### Arts and Culture Committee

Electronic Webinar via Zoom  
Monday, October 3, 2022  
Commencing at 7:00pm

1. Call to Order

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*You can register as a Zoom Video Webinar participant at this [link](#).*

2. Adoption of Minutes

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**Minutes**

**Pages 3-6**

2.1 **Recommendation:**

**THAT the minutes of the Arts and Culture Committee meeting held on Monday, June 6, 2022 be adopted.**

3. Unfinished Business

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4. New Business

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**2022 Arts Award  
90(1)(b)**

4.1 **Recommendation:**

**THAT, pursuant to section 90 of the *Community Charter*, this portion of the Regular Meeting of the Arts and Culture Committee be closed to the public as the subject matter being considered relates to the following:**

- **90(1)(b) – personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.**

**Artist Grant  
Applications  
90(1)(b)**

4.2

**Frantic Breeze Fast  
Film Competition**

4.3 Outdoor Arts Festival Subcommittee

**2022 Arts and Culture  
Committee Annual  
Report**

4.4 Devin Jain, Manager of Cultural Services  
Attachment: 2022 Annual Report – Arts and Culture Committee

**Pages 7-10**

5. Information

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**Cultural Expressions** 5.1

**Staff Updates** 5.2

6. Adjournment

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# City of Port Moody Minutes Arts and Culture Committee

Minutes of the meeting of the Arts and Culture Committee held on Monday, June 6, 2022 via Zoom.

**Present**

Councillor Diana Dilworth, Vice-Chair  
Jacquie Boyer  
Katherine Holgate  
Tracey Schaeffer  
Barbara Thorburn

**Absent**

Councillor Zoë Royer, Chair (Regrets)  
Brenda Millar  
Richard (Scott) Place (Regrets)

**In Attendance**

Devin Jain – Manager of Cultural Services  
Jennifer Mills – Committee Coordinator

1. Call to Order

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**Call to Order**

1.1 The Vice-Chair called the meeting to order at 7:00pm and welcomed new Committee member, Barbara Thorburn, to the Committee.

2. Adoption of Minutes

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**Minutes**

2.1 ACC22/011  
Moved, seconded, and CARRIED  
**THAT the minutes of the Arts and Culture Committee meeting held Monday, May 2, 2022 be adopted.**

3. Unfinished Business

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#### 4. New Business

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##### Fast Film Contest Update

4.1 The Outdoor Arts Festival Subcommittee provided an update about the Fast Film Contest, and the following was noted:

- the Frantic Breeze Fast Film contest will be a 72-hour film making competition where contestants are required to include three specified elements in their films to be eligible for prizes;
- the contest is scheduled for August 27-29, 2022 and the film screening is scheduled for September 10, 2022 at Inlet Theatre;
- there are two new members joining the judging panel: Lisa Durupt, owner of Tricities Film Studio, and Hiro Kanagawa, local actor;
- the final copy of the Contest poster and the final image for use on swag materials is scheduled to be completed by Friday, June 10, 2022;
- the Contest swag will be available for purchase at Inlet Theatre during the film screening and distributed to sponsors, participants, and panellists participating in the event;
- the soft launch of the Contest is under way, including a media launch and press release scheduled for next week; and
- the Frantic Breeze Fast Film Competition Facebook page is live and provides information about the contest.

The Committee suggested that a promotional video for the Contest could be created with local residents Fred Ewanuick and Hiro Kanagawa.

**Action:** Jacquie Boyer to lead the volunteer recruitment for the 72-hour film making contest.

**Action:** The Vice-Chair to email Sandpiper Designs regarding sponsorship and printing opportunities.

The Chair advised that the Committee will review the Contest program at the July Committee meeting to finalize logistics and identify gaps and challenges.

##### Meaning of Being City of the Arts

4.2 The Committee agreed to postpone this item to the July Committee meeting.

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**5. Information**

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**Cultural Expressions**

- 5.1 The Vice-Chair noted that the PoMo Arts True Colours Family Pride Day took place on Saturday, June 4, 2022 and that the event included arts and cultural events and activities, and created a welcoming and inclusive environment for everyone to enjoy. The Vice-Chair also noted that the Port Moody Summer Farmers Market opened on June 1, 2022 and invited everyone to visit the Market during the summer.

Jacque Boyer noted that she attended Rocky Point Spirit's Open Mic event last week and that the venue has a new stage for musicians to play on and share their talents. Ms. Boyer also noted that she attended a performance by local artist Etienne Siew at the Water Street Café.

**Staff Updates**

- 5.2 The Manager of Cultural Services advised that staff will be reporting back to Council about the the Committee's Artist Payment Guidelines report soon.

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**6. Adjournment**

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The Vice-Chair adjourned the meeting at 7:47pm.

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Councillor Diana Dilworth,  
Vice-Chair

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Jennifer Mills,  
Committee Coordinator

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# City of Port Moody

## Report/Recommendation to Council

Date: October 3, 2022  
Submitted by: Arts and Culture Committee  
Subject: 2022 Annual Report – Arts and Culture Committee

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### Purpose

To provide a report on the activities of the 2022 Arts and Culture Committee.

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### Recommended Resolution(s)

**THAT the report dated October 3, 2022 from the Arts and Culture Committee regarding 2022 Annual Report – Arts and Culture Committee be received for information;**

**AND THAT the 2023 Arts and Culture Committee be asked to review this report and bring forward its annual Work Plan in spring 2023.**

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### Committee Mandate

The mandate of the Arts and Culture Committee is to:

- inform and advise Council on arts and culture matters within the Council Committee System Policy;
- encourage and support communication, cooperation, and coordination among arts and culture organizations;
- encourage and support communication, cooperation, and coordination with other City committees and Port Moody organizations;
- develop a Cultural Master Plan for the City of Arts;
- stimulate and encourage community involvement and appreciation of arts and culture in the City of Port Moody; and
- advocate for a strong and viable arts and culture identity for the City of Port Moody.

## Meetings and Attendance

The Arts and Culture Committee met monthly between January and November 2022, with the exception of March and July, due to cancellation by the Chair, August 2021, due to the summer break, and September, due to lack of quorum.

Councillor Zoë Royer was appointed as Chair and Councillor Diana Dilworth as Vice-Chair in December 2021. Between January and November 2022, the following members served on the Committee:

- Jacquie Boyer;
- Katherine Holgate;
- Brenda Millar;
- Richard (Scott) Place;
- Tracey Schaeffer;
- Barbara Thorburn (from May 2022); and
- Olya Wright (to February 2022).

Devin Jain, Manager of Cultural Services, served as the Staff Liaison to the Arts and Culture Committee and Jennifer Mills served as Committee Coordinator.

## Key Activities and Work Plan

The 2022 Arts and Culture Committee Work Plan was approved by Council on March 22, 2022. The following are the key activities that were undertaken in 2022 by the Arts and Culture Committee (a list of resolutions made in 2022, along with the status of the resolutions, is included in **Attachment 1**):

### Outdoor Arts Festival

The Committee prepared a proposal for an arts festival which included events/activities such as a variety of performances, an artist market place, a “Battle of the Brushes”, and a fast film competition and youth film workshop.

For 2022, Council approved the fast film competition and youth film workshop, and subcommittee was formed, chaired by Tracey Schaeffer. The subcommittee presented the Breeze Frantic Fast Film Competition, with film makers creating films over the last weekend August and a public screening and award ceremony of Saturday, September 10, 2022. A total of 11 teams participated in this successful event.

A Youth Film Workshop was also organized in partnership with the Port Moody Public Library in May, with \_\_\_ youth attending.

### Meaning of Being “City of the Arts”

The Meaning of Being “City of the Arts” was a recurring topic throughout 2022, and included a presentation by Mike Arsenault in March, which outlined some new ways of perceiving being “City of the Arts” and a possible marketing strategy.



Fair Compensation for Artists

Committee members drafted the “Artist Payment Guidelines for Event Organizers” which was presented to, and approved by Council on May 10, 2022.

This document will be added to the City’s website as a resource for local event organizers.

Street Banner Theme

A 2023 street banner theme was discussed at the October 3 meeting.

Queens Street Plaza Placemaking

This project was delayed while staff explore a potential partnership with a developer who is developing a property adjacent to Queens Street Plaza.

2022 Artist Grants

One \$600 award was awarded in May.  
\_\_\_\_\_ awards were awarded in October.

2022 Arts Award

The Committee reviewed three nominations for the 2022 Arts Award and made a recommendation to Council for a 2022 recipient.

Community Street Banner Design Selection

Due to the timing of the 2022 budget approval and vacancy of the Public Art Coordinator position, a revised approach had to be taken for the banner program in 2022 and the Committee did not have the opportunity to review designs.

## Outstanding Matters

### Suggested Focus Areas for Next Year

Subject to Council’s direction, the following focus area should be included in the Committee’s Work Plan for 2023:

- xxxxx

### Attachment(s)

1. 2022 Arts and Culture Committee Resolutions.

### Report Authors

Jennifer Mills  
Committee Coordinator

Devin Jain  
Manager of Cultural Services

### Attachment 1 – 2022 Arts and Culture Committee Resolutions

The following table contains a summary of all motions made at the 2022 Arts and Culture Committee meetings, with the exception of motions regarding the adoption of minutes, motions to extend the meeting beyond two hours, motions to go into a closed meeting, and motions to grant leaves of absence.

Month	Resolution	Status
January	<u>ACC22/002</u> THAT the 2022 Arts and Culture Committee Work Plan be approved.	The Work Plan was approved by Council at the March 22, 2022 meeting.
January	<u>ACC22/003</u> THAT the Outdoor Arts Festival Subcommittee be formed with the following members: <ul style="list-style-type: none"> <li>• Chair – Katherine Holgate;</li> <li>• Vice-Chair – Tracey Schaeffer; and</li> <li>• Members: Richard (Scott) Place, Brenda Millar, and Councillor Zoë Royer.</li> </ul>	Subcommittee was formed.
February	<u>ACC22/005</u> THAT up to \$600 be approved for a half-page advertisement in the BC Guide to Arts and Culture.	Staff placed the ad for inclusion in the current guide.
April	<u>ACC22/007</u> THAT the Artist Payment Guidelines for Event Organizers be approved as amended and made available on the City's website.	Presented to, and approved by Council at the May 10, 2022 meeting. Staff will be adding the guidelines to the City website as a resource for event organizers.