

**Regular Council  
November 8, 2022  
On-Table Items**

| <b>Item Type</b> | <b>Date</b>      | <b>Item No.</b> | <b>Item Name</b>                                      | <b>Page Number(s)</b> | <b>Reason For On-Table Distribution</b> |
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| Presentation     | November 8, 2022 | 9.2             | Deconstruction Waste Management Bylaw, 2022, No. 3381 | 8-13                  | Received after agenda publication       |
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# Art at Council

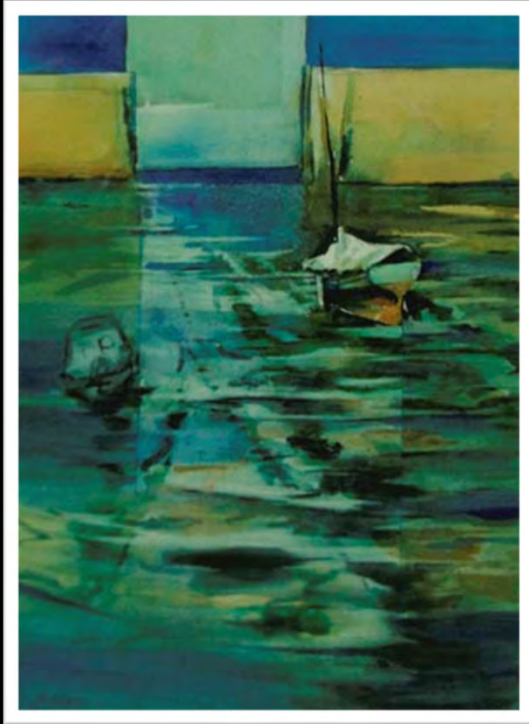
**Tuesday, November 8, 2022**

Joining us tonight for Art at Council is Don Portelance, a Tri-Cities based professional artist and art teacher. Don works in a wide variety of media including oil, watercolor, chalk pastel, acrylic and stone lithographs. His inspirations are endless and come from his travels, local B.C. landscapes, figures, florals, still life, and abstract ideas. Don has exhibited in many countries and his artwork hangs in corporate, public, and private collections worldwide.

The City acquired three of Don's artworks over the years and are all proudly on display here in City Hall. There are two watercolour paintings titled *Harbour Fantasy* and *Lillian Packs and Fish*, and a print titled *The Arrival of the First Transcontinental Train, July 4, 1886*.

At this time, I would like to invite Don up to the podium as he has something special to share with us this evening. Welcome Don!

## Don Portelance



*Harbour Fantasy*  
Watercolour



*Lillian Packs a Fish*  
Watercolour



*The Arrival of the First  
Transcontinental Train, July 4, 1886*  
Print



# City of Port Moody

## Bylaw No. 3384

A Bylaw to amend City of Port Moody Council Procedure Bylaw, 2016, No. 3013 to change the Regular Council meeting scheduling requirements to allow for further flexibility.

The Council of the City of Port Moody enacts as follows:

### 1. Citation

- 1.1 This Bylaw may be cited as "City of Port Moody Council Procedure Bylaw, 2016, No. 3013, Amendment No. 3, 2022, No. 3384".

### 2. Amendments

- 2.1 City of Port Moody Council Procedure Bylaw, 2016, No. 3013 is amended by replacing the following Part ~~52~~ section ~~5~~(2):

"(2) Regular Council Meetings must:

- (a) be held on the second and fourth Tuesday of each month, except for the month of August and the second half of December, during which no regular meetings shall be scheduled;
- (b) begin at 7:00pm or immediately following a Public Hearing to be held at 7:00pm;
- (c) be adjourned at 10:00pm on the day scheduled for the meeting unless Council resolves to proceed beyond that time in accordance with section 31; and<sup>2</sup>
- (d) when such meeting falls on a statutory holiday, be held on the next day City Hall is open;
- (e) Notwithstanding this subsection, Council may decide not to hold a Council meeting on the second and/or fourth Tuesday of a month, or to hold additional Council meetings in a month, when establishing the annual schedule of Council meetings."

with the following Part ~~25~~ section ~~5~~(2):

"(2) Regular Council Meetings must:

- (a) be held on Tuesdays, in accordance with the schedule adopted by resolution by Council on or before December 31 of the preceding year.

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- (b) begin generally, but not exclusively, at 7:00 p.m. and if needed, immediately following a public hearing.

Earlier start times for Regular meetings and Public Hearings will be applied when circumstances, determined by the Mayor and/or staff require them (including but not limited to: high volume of business, special presentation(s) or a large public hearing is anticipated).

- (c) be adjourned three (3) hours from the scheduled start-time unless Council resolves to proceed beyond that time in accordance with section 31 ~~and~~

- (d) when such meeting falls on a statutory holiday, be held on the next day City Hall is open;

- (e) Notwithstanding this subsection, Council may decide not to hold a Council meeting on the second and/or fourth Tuesday of a month, or to hold additional Council meetings in a month, when establishing the annual schedule of Council meetings."

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- 2.2 Bylaw No. 3013 is further amended by replacing the following Part ~~25~~ section 4)(d):

- (d) must be immediately followed by a Special Council meeting convened to consider the subjects of the Public Hearing."

with the following Part ~~25~~ section 4)(d):

- (d) If a Public Hearing is held on a day where a Regular meeting was not scheduled, a Special Council meeting may be held immediately following the Public Hearing to consider the subjects of the Public Hearing."

- 2.3 Bylaw No. 3013 is further amended by replacing the following Part ~~25~~ section ~~5~~(5)(a) as follows:

- (a)" if scheduled on the same day as a Regular Council Meeting, by 6:55pm;"

with the following Part ~~25~~ section ~~5~~(5)(a):

- (a) If scheduled on the same day as a Regular Council Meeting, by 6:30 p.m. if held virtually, or 6:55 p.m. if held entirely in person."

### 3. Severability

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed, and the remainder of the Bylaw will remain in effect.

Read a first time this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Read a second time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Read a third time** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Adopted** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

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M. Lahti  
Mayor

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S. Lam  
City Clerk

I hereby certify that the above is a true copy of Bylaw No. 3384 of the City of Port Moody.

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S. Lam  
City Clerk



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## Background

- Port Moody – recognized as a regional leader in requiring construction waste materials management
- 2009 - Council direction for a construction and demolition waste management bylaw
- Staff involvement in organizing a regional working group on construction and demolition waste management
- 2011 - Port Moody Waste Management Bylaw No. 2822 adopted
- Port Moody's bylaw was used as Metro's model bylaw for use by other municipalities

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## Current Waste Management Bylaw No. 2822 - Requirements

- Hazardous Materials Report
- Waste Management Fee (partial refund tied to compliance)

| Structure Size (in square feet) | Current Permit Fee | Current Maximum Refund |
|---------------------------------|--------------------|------------------------|
| 0-1,000                         | \$ 1,190           | \$ 890                 |
| 1,001-5,000                     | \$ 4,000           | \$ 3,650               |
| 5,001-20,000                    | \$ 7,000           | \$ 6,600               |
| Over 20,000                     | \$11,860           | \$11,260               |

- Compliance Report (within 90 days)
- Threshold – minimum 70% building waste recycled or reused

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## Background

- October 12, 2021 - Delegation from Unbuilders Deconstruction
- July 12, 2022 - Staff reported back with recommendations to strengthen the existing Waste Management Bylaw

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## Staff Recommendations – July 12, 2022

1. Increase the requirements for percentage of recycling or reuse of recyclable materials from 70% overall to **100% for clean wood and 85% for other recyclable materials** to receive a maximum refund of the waste management fee.
2. Add a provision that a minimum of **70% of recyclable materials overall must be recycled or reused to be eligible for a refund** of any portion of the waste management fee.
3. Update the language in the Bylaw to **include a definition of deconstruction and reference deconstruction rather than demolition** where possible.

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## Staff Recommendations

4. **Increase the waste management fees and maximum refund** to encourage a greater compliance rate
5. **Update language in City communication materials with the term deconstruction rather than demolition** where possible and reference that the City is working towards a goal of 100% recycling or reuse of recyclable materials from deconstructed buildings.
6. **Send a letter to Metro Vancouver** encouraging them to **ban clean wood from landfill**.

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## Council Direction and New Deconstruction Bylaw

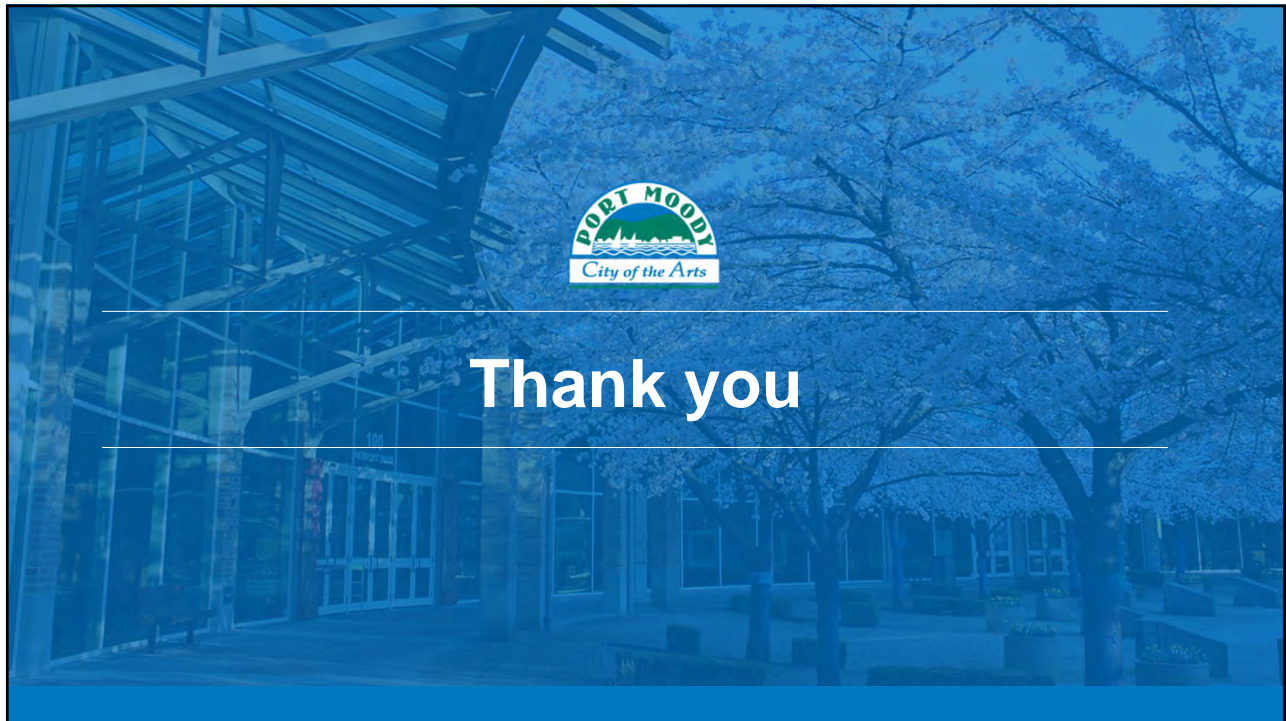
- **July 12, 2022:** Council resolution RC22/227 to proceed with staff recommendations
- **Nov 8, 2022:** First, second, and third readings of new Deconstruction Waste Management Bylaw, 2022, No. 3381
  - Replaces Waste Management Bylaw, 2011, No. 2822
  - Reflects changes as directed by Council
- **Nov 22, 2022:** Bylaw Adoption (*anticipated*)

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## Next Steps

- New Deconstruction Fees included in Annual Fees Bylaw update (*underway*)
- Updates to City's website/related brochures with term "deconstruction" (*following bylaw adoption*)

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## Recommended Resolution

THAT City of Port Moody Deconstruction Waste Management Bylaw, 2022, No. 3381 be given first, second, and third readings as recommended in the memo dated October 17, 2022 from the Community Development Department – Policy Planning Division regarding Deconstruction Waste Management Bylaw, 2022, No. 3381.

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## Council Resolutions from July 12, 2022, Regular Council Meeting

### RC22/227

THAT the staff be directed to amend the Waste Management Bylaw, 2011, No. 2822 to increase the percentage of recycling or reuse required for recyclable construction materials to **100% for clean wood and 85% for other recyclable materials to receive the maximum refund of the waste management fee**, as outlined in the report dated, June 6, 2022, from the Community Development Department – Building, Bylaw and Licensing Division regarding Report Back on Banning Demolition;

AND THAT the Waste Management Bylaw, 2011, No. 2822 be amended to **require that a minimum of 70% of recyclable construction materials overall be recycled or reused in order to be eligible for a refund** of any portion of the waste management fee;

AND THAT staff be directed to update the Waste Management Bylaw, 2011 No. 2822 with **a definition for 'deconstruction' and that 'deconstruction' be used in place of 'demolition'** where feasible;

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## Council Resolutions from June 12, 2022, Regular Council Meeting

AND THAT staff be directed to **increase the waste management fees** as indicated in this report during the 2022 annual fees update;

AND THAT staff be directed to **update all related communication materials with the term 'deconstruction'** in place of 'demolition' where feasible and that these materials include a goal statement that the City is aiming to achieve 100% recycling or reuse of all recyclable materials from deconstruction of buildings;

AND THAT staff be directed to **send a letter to Metro Vancouver** encouraging the **banning of clean wood from land fills**.

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# City of Port Moody

## **Bylaw No. 3381**

A Bylaw to regulate and minimize the amount of waste generated by new construction or deconstruction of structures and sent to landfills for disposal.

The Council of the City of Port Moody enacts as follows:

### 1. Citation

- 1.1 This Bylaw may be cited as "City of Port Moody Deconstruction Waste Management Bylaw, 2022, No. 3381".

### 2. Repeal

- 2.1 City of Port Moody Waste Management Bylaw, 2011, No. 2822 and all amendments thereto are hereby repealed.

### 3. Definitions

- 3.1 In this Bylaw,

"Building Official" means Building Inspectors, Plan Checkers, and Plumbing Inspectors designated by the City of Port Moody;

"Building Permit" means a permit to construct a building or temporary building issued in accordance with City of Port Moody Building Bylaw, 2018, No. 3200 and all amendments thereto;

"Deconstruction Permit" means a permit to deconstruct or demolish a building or temporary building issued in accordance City of Port Moody Building Bylaw, 2018, No. 3200 and all amendments thereto;

"Fees Bylaw" means the City of Port Moody Fees Bylaw; and

"Permit" means permission or authorization in writing by the Building Official to perform work regulated by this Bylaw.

### 4. Permits

- 4.1 The following items are required for issuance of a Deconstruction Permit:
- a) a Hazardous Materials Report, as prescribed by the Building Official;
  - b) a completed Waste Management Plan, as prescribed by the Building Official; and

c) a Waste Management Fee, as prescribed in the City of Port Moody Fees Bylaw.

e) \_\_\_\_\_

4.2 At the discretion of the Building Official, some projects consisting of buildings under 50m<sup>2</sup> in area may be exempted from all or some of the requirements of this bylaw. These exemptions may include

4.2 .:

a) buildings under 50m<sup>2</sup> in area; and

b) developments certified to LEEDS standard.

4.3 A full portion of the Waste Management Fee may be returned to the applicant upon completion of the project if the following recycling thresholds are met:

a) 100% of clean wood and 85% of other recyclable materials are recycled or reused for recyclable construction materials.

4.4 A partial portion of the Waste Management Fee may be returned to the applicant upon completion of the project if the following recycling threshold is met:

a) a minimum of 70% of recyclable construction materials overall is recycled or reused.

4.5 A Compliance Report must be submitted to the Building Official with attached receipts from recycling facilities and landfills indicating the amounts of each material recycled and disposed of. The Compliance Report must be submitted within 90 days after the completion of the project to receive the Waste Management Fee return.

### 5. Severability

5.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

**Read a first time** this \_\_\_ day of \_\_\_\_, 2022.

**Read a second time** this \_\_\_ day of \_\_\_\_, 2022.

**Read a third time** this \_\_\_ day of \_\_\_\_, 2022.

**Adopted** this \_\_\_ day of \_\_\_\_, 2022.

\_\_\_\_\_  
M. Lahti

\_\_\_\_\_  
S. Lam

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Mayor

City Clerk

I hereby certify that the above is a true copy of Bylaw No. 3381 of the City of Port Moody.

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S. Lam  
City Clerk

