



City of Port Moody Agenda Climate Action Committee

May 29, 2023

7:00 pm

Electronic Webinar via Zoom

Pages

1. Call to Order

You can register as a Zoom Video Webinar participant at this [link](#).

You can view the meeting in the Brovold Room, City Hall, 100 Newport Drive, Port Moody.

1.1 Territory Acknowledgement

The City of Port Moody carries out our business on the ancestral and unceded homelands of the kwikwəłəm (Kwkwetlem), səliiwətał (Tsleil-Waututh), xʷməθkʷəyəm (Musqueam), Skwxwú7mesh (Squamish), qíçəy (Katzie), q'wɑ:n' ɬ'ən' (Kwantlen), qiqéyt (Qayqayt), and Stó:lō (Sto:lo) Peoples, and extends appreciation for the opportunity to work on this territory.

2. Adoption of Minutes

2.1 Minutes

3

Recommendation(s):

THAT the minutes of the Climate Action Committee meeting held on April 24, 2023, be adopted.

3. Unfinished Business

4. New Business

4.1 Terms of Reference Overview

5

Procedure – Legislative Services Coordinator

Purpose – Sustainability and Energy Coordinator

4.2 Introduction of Draft Work Plan

7

Verbal Report: Sustainability and Energy Coordinator

4.3 Resolution to UBCM to Advocate for Schools to Include AC

Verbal Report: Sustainability and Energy Coordinator

Recommendation(s):

THAT the Climate Action Committee endorses the following resolutions:

WHEREAS the BC Coroners Service attributes 526 deaths to the extreme heat events experienced in southern BC between June and August 2021;

AND WHEREAS the Province of BC completed a Preliminary Strategic Climate Risk Assessment for BC in 2019 that found that extreme weather events will continue to worsen across the province in coming years including heat waves;

AND WHEREAS some middle and high schools could be used as emergency, disaster or extreme weather shelters;

THEREFORE BE IT RESOLVED THAT UBCM advocate to the Ministry of Education to increase funding to school districts with facilities capable of being used as emergency, disaster or extreme weather shelters to implement and increase resiliency measures including but not limited to mechanical cooling.

5. Information

5.1 Staff Updates

Survey for Urban Forest Management Strategy and Tree Protection Bylaw

Link: [Trees in Port Moody | Engage Port Moody](#)

6. Adjournment



City of Port Moody

Minutes

Climate Action Committee

Minutes of the meeting of the Climate Action Committee held on Monday, April 24, 2023, via Zoom.

Present

Councillor Samantha Agtarap, Chair
 Councillor Haven Lurbiecki, Vice-Chair
 Aline Bennett
 Nicole Blades
 Kyle Demes
 Norbert Hauerland
 Eric Hedekar
 Helen Howes
 Sandy Liles
 Gregory Millard
 Poopeh Morakkabati
 Christine Schachtner

Absent

Tugce Conger (Regrets)

In Attendance

Mayor Meaghan Lahti
 Arzan Balsara – Sustainability and Energy Coordinator
 Jennifer Mills – Legislative Services Advisor
 Angie Parnell – General Manager of Corporate Services
 Vanessa Washington – Legislative Services Coordinator

1. Call to Order

Call to Order and Territorial Acknowledgement

- 1.1 The Chair called the meeting to order at 7:02pm and provided the territorial acknowledgement.

Mayor Lahti provided an introduction and welcomed the Committee members to the Committee.

The Committee members introduced themselves and provided a brief overview of their experience.

2. Adoption of Minutes

Minutes

2.1 CAC23/001

Moved, seconded, and CARRIED

THAT the minutes of the Climate Action Committee meeting held on Monday, October 24, 2022, be adopted.

3. Unfinished Business

4. New Business

Committee Orientation

4.1 Order of Business:

- 1. Mayor's Introduction
- 2. 2023-2026 Council Strategic Plan
- 3. Council Committee Systems Policy and Terms of Reference

The General Manager of Corporate Services gave a presentation on the "2023-2026 Council Strategic Plan" and referred to slides contained in the agenda package.

The Legislative Services Coordinator gave a presentation entitled "2023 Committee Orientation" and referred to slides contained in the on-table package.

Staff answered questions from the Committee regarding drafting work plans and the meeting format.

The General Manager of Corporate Services and the Legislative Services Advisor left the meeting at this point and did not return.

5. Information

Staff Updates

5.1 There were no staff updates at this time.

6. Adjournment

The Chair adjourned the meeting at 8:01pm.

Councillor Samantha Agtarap, Chair

Vanessa Washington,
Legislative Services
Coordinator



City of Port Moody

Council Committee Terms of Reference

Date: February 03, 2023

File No.

Type: Select

Committee Name: Climate Action Committee

Approvals/Reviews/Amendments

Approval date: February 21, 2023

1. Committee Purpose

To provide Council with advice and recommendations ways in which the City can achieve carbon neutrality in corporate operations and community energy and emission programs for residents and businesses, specifically through the reduction of GHG emissions as detailed below and within the terms of the Council Committee System Policy and the Council Strategic Plan.

2. Duties

2.1 The committee will provide advice and recommendations in the following areas:

- Existing or proposed bylaws and policies related to energy efficiency, carbon neutrality, and the reduction of GHG emissions;
- Existing or proposed initiatives, pilot projects, and activities the City could participate in to promote energy efficiency, the reduction of GHG emissions, and achieve carbon neutrality;
- Mitigation and adaptation to climate change;
- Any other matters referred by Council; and
- Other areas identified by the Committee for approval by Council.

2.2 The Committee may hear and consider representations by any individual, organization, or delegation of citizens on matters pertaining to the workplan provided and approved by Council.

3. Membership

- 3.1 Will be appointed in accordance with the Council Committee System Policy as such: in addition to two (2) Council representatives serving as Chair and Vice-Chair, the committee will be comprised of up to eleven (11) members-at-large for a total of no more than 13 members.
- 3.2 Membership shall be two years from January to December, with half of the members appointed each year.
- 3.3 Council will endeavour to ensure that there is a broad and equitable representation of the community on the committee.

4. Operations of the Committee

4.1 Meeting Schedule

At their first meeting the committee will be provided with their meeting schedule, which will identify the dates, time, and location for meetings. The committee will meet monthly, except for August and December, or at the call of the Chair.

4.2 Annual Work Plans

On an annual basis, in January, the committee will receive and review their work plans, which will be provided by staff in accordance with Council's Strategic Plan. The committee may add items to the work plans if they are aligned with and support the Council Strategic Plan. Work plans will be submitted, and additional items highlighted, for Council approval.

4.3 Annual Reports

On an annual basis, in November, the committee will approve a report for submission to Council that summarizes their activities and recommendations over the past year and how these activities are aligned with the Council Strategic Plan.

4.4 Rules of Procedure

Meetings will be conducted in accordance with the rules and procedures set out in the Council Procedure Bylaw and Council Committee System Policy.

Committee Workplan – Climate Action Committee

Year:	2023	Chair:	Councillor Samantha Agtarap
Staff Liaison:	Arzan Balsara	Vice-Chair:	Councillor Haven Lurbiecki

Focus Areas:	Sustainable Core Services Healthy Community Development Resilient Natural Environment Climate Action Plan Extreme Weather Resilience Plan Climate Ready Homes and Buildings Plan
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Strategic Priority Area – Sustainable Core Services														
Committee Action	CSP Goal/Objective Alignment	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	CF?
Extreme Weather Public Education Campaign	Support emergency preparedness						X					X		<input checked="" type="checkbox"/>
Extreme Weather Ambassadors	Support emergency preparedness						X					X		<input checked="" type="checkbox"/>
Review and revise KPIs for CAP annual report	Lead with good governance										X			<input type="checkbox"/>
Update on Civic Facilities Climate Audits and Energy Management Software	Lead with good governance							X						<input type="checkbox"/>
Climate Action Award	Lead with good governance									X				<input type="checkbox"/>

Strategic Priority Area – Healthy Community Development														
Committee Action	CSP Goal/Objective Alignment	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	CF?
Update on Zero Emissions Mobility Plan	Embrace a multi-modal approach for mobility									X				<input type="checkbox"/>

Advocate for schools to include cooling	Enhance community wellbeing					X									<input type="checkbox"/>
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Strategic Priority Area – Resilient Natural Environment														
Committee Action	CSP Goal Alignment	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	CF?
Update on Urban Forest Management Strategy	Protect, integrate, and enhance our natural assets						X							<input type="checkbox"/>
Update on Changes to Energy Step Code and addition of Zero Carbon Step Code	Advance climate change mitigation and adaptation							X						<input checked="" type="checkbox"/>
Update on Coastal Flood Management Strategy	Plan for extreme weather, coastal flooding, and sea level rise											X		<input checked="" type="checkbox"/>

Strategic Priority Area – Vibrant and Prosperous Community														
Committee Action	CSP Goal Alignment	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	CF?
														<input type="checkbox"/>
														<input type="checkbox"/>

Memorandum

To:	Climate Action Committee	File #:	614835
From:	Staff	Date:	July 7, 2017
Subject:	Advocate for Upgrades to School Air Conditioning		

As the Climate Action Committee (CAC) workplan is still in draft and has not been approved by Council, staff are requesting expedited review and approval from the CAC for the resolution presented below at the May 29, 2023 meeting of the CAC. The expedited timeline is due to timing and deadline of June 30, 2023 to send resolutions to UBCM to be included in this year's convention. The motion is a recommended action from the Extreme Weather Resilience Plan which was adopted by Council in September 2022.

Motion:

THAT the Climate Action Committee recommends that Council endorse and submit the following resolution to UBCM:

Whereas the BC Coroners Service attributes 526 deaths to the extreme heat events experienced in southern BC between June and August 2021;

And whereas the Province of BC completed a Preliminary Strategic Climate Risk Assessment for BC in 2019 that found that extreme weather events will continue to worsen across the province in coming years including heat waves;

And whereas some middle and high schools could be used as emergency, disaster or extreme weather shelters;

Therefore be it resolved that the UBCM advocate to the Ministry of Education to increase funding and advocate for policy changes to school districts with facilities capable of being used as emergency, disaster or extreme weather shelters to implement and increase resiliency measures including but not limited to mechanical cooling.