



City of Port Moody Regular Council Agenda

December 12, 2023

7:00 pm

Council Chambers

100 Newport Drive, Port Moody

Pages

1. Call to Order

You can watch the livestream of this meeting at portmoody.ca/watchlive or join the webinar at portmoody.ca/councilmeetings.

This meeting is open to the public for in-person attendance in Council Chambers at 100 Newport Drive, Port Moody.

2. Territorial Land Acknowledgement

The City of Port Moody carries out our business on the ancestral and unceded homelands of the *kʷikwə́ləm* (Kwkwetlem), *səlilwətał* (Tsleil-Waututh), *xʷməθkʷəyəm* (Musqueam), *Skwxwú7mesh* (Squamish), *q̓ícəy̓* (Katzie), *q̓'wa:n̓ ʔən̓* (Kwantlen), *q̓iq̓éyt* (Qayqayt), and *Stó:lō* (Sto:lo) Peoples, and extends appreciation for the opportunity to work on this territory.

3. Adoption of the Agenda

3.1 Agenda

Recommendation(s):

THAT the agenda of the December 12, 2023, Regular Council meeting be adopted as circulated.

4. Public Input

Please go to portmoody.ca/councilmeetings for information on how to participate.

As a reminder to members of the public, while we encourage civic engagement and welcome your participation in the public portion of our meeting, there are expectations regarding appropriate conduct and decorum at Council meetings. We ask all members of the public to ensure that matters raised with Council are constructively focused on issues and not individuals and that any engagement with or about City staff is addressed in a manner that is consistent with these expectations so that we can all engage in this space in a manner that is respectful and constructive, and abides by the City's Respectful Workplace Policy.

4.1 Verbal Submissions:

Members of the public wishing to address Council during the Public Input period will be allowed two minutes to speak.

4.2 Written Submissions:

Written Public Input submissions will be provided on-table in accordance with Corporate Policy – 01-0550-2023-01 – Public Input – Written.

Recommendation(s):

THAT Written Public Input Submissions provided in the on-table package dated December 12, 2023, be received for information.

5. General Matters

5.1 Art at Council

Verbal Report: Councillor Knowles, Chair, Arts, Culture, and Heritage Committee

5.2 2023 Highlights

Presentation: Mayor Lahti

5.3 2023 Staff Long Service and Retirement Recognition

Presentation: Mayor Lahti

6. Adoption of Minutes

6.1 Minutes

Recommendation(s):

THAT the minutes of the following meetings be adopted:

- Special Council (to Close) – November 28, 2023; and
- Regular Council – November 28, 2023.

7. Consent Agenda

8. Items Removed from the Consent Agenda

9. Legislative Matters

9.1 Council Member Appointments to 2024 Standing and Statutory Committees

Verbal Report: Mayor Lahti

9.2 Community Member Appointments to 2024 Standing and Statutory Committees

Verbal Report: Mayor Lahti

9.3 2024 Acting Mayor Schedule

Verbal Report: Mayor Lahti

10. Unfinished Business

11. New Business

12. Other Business

13. Verbal Reports from Council and Staff

13.1 Council Verbal Reports

13.2 Staff Verbal Reports

14. Information Items

15. Public Input

Please go to portmoody.ca/councilmeetings for information on how to participate.

As a reminder to members of the public, while we encourage civic engagement and welcome your participation in the public portion of our meeting, there are expectations regarding appropriate conduct and decorum at Council meetings. We ask all members of the public to ensure that matters raised with Council are constructively focused on issues and not individuals and that any engagement with or about City staff is addressed in a manner that is consistent with these expectations so that we can all engage in this space in a manner that is respectful and constructive, and abides by the City's Respectful Workplace Policy.

Members of the public wishing to address Council during the Public Input period will be allowed two minutes to speak.

16. Adjournment



City of Port Moody

Minutes

Special Council (to Close) Meeting

Parkview Room
Tuesday, November 28, 2023
at 5:00pm

Present: Mayor M. Lahti
 Councillor S. Agtarap
 Councillor D. Dilworth
 Councillor K. Knowles
 Councillor A. Lubik
 Councillor H. Lurbiecki
 Councillor C. Morrison

In Attendance: Tim Savoie – City Manager
 Mary De Paoli – Acting GM of Community Development
 Tyson Ganske – Manager of Financial Planning and Deputy CFO
 Esin Gozukara – Executive Assistant to Mayor and Council (re item 6.1)
 Devin Jain – Acting GM of Community Services
 Stephanie Lam – City Clerk and Manager of Legislative Services
 Kim Law – Manager of Project Delivery Services (re item 6.2)
 Wayne Maskall – Acting Director of Environment and Parks
 Jeff Moi – General Manager of Engineering and Operations
 Darcey O’Riordan – Fire Chief
 Angie Parnell – General Manager of Corporate Services
 Paul Rockwood – General Manager of Finance and Technology
 Chad Siemens – Project Manager (re item 6.2)
 Tracey Takahashi – Deputy Corporate Officer

Also in Attendance: Kathy Sainas, Principal, Sainas Consult Inc. (re item 6.7)

1. Call to Order

Mayor Lahti called the meeting to order at 5:00pm.

2. Territorial Land Acknowledgement

Mayor Lahti provided the territorial land acknowledgement.

3. General Matters

3.1 Adoption of the Agenda

SC(C)23/049

THAT the agenda of the November 28, 2023, Special Council (to Close) meeting be adopted as circulated.

CARRIED

3.2 Resolution to Exclude the Public

SC(C)23/050

THAT, pursuant to section 90 of the Community Charter, this Special Meeting of Council be closed to the public as the subject matters being considered relate to the following:

- *90(1)(b) – personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;*
- *90(1)(c) – labour relations or other employee relations;*
- *90(1)(e) – the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and*
- *90(1)(k) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

4. Adoption of Minutes

4.1 Minutes

Minutes of the following meetings:

- Closed Finance Committee – February 7, 2023;
- Closed Finance Committee – April 4, 2023;
- Closed Council – November 7, 2023; and
- Closed Council – November 14, 2023.

5. Unfinished Business

6. New Business

6.1 Personal Information

Closed to the public pursuant to section 90(1)(b) of the *Community Charter*.

6.2 Land Disposition

Closed to the public pursuant to section 90(1)(e) of the *Community Charter*.

6.3 Land Disposition

Closed to the public pursuant to section 90(1)(e) of the *Community Charter*.

6.4 Land Disposition

Closed to the public pursuant to section 90(1)(e) of the *Community Charter*.

6.5 Proposed Provision of a Municipal Service

Closed to the public pursuant to section 90(1)(k) of the *Community Charter*.

6.6 Labour and Employee Relations

Closed to the public pursuant to section 90(1)(c) of the *Community Charter*.

The meeting was recessed at 5:55pm and reconvened at 6:05pm.

6.7 Labour and Employee Relations

Closed to the public pursuant to section 90(1)(c) of the *Community Charter*.

6.8 Labour and Employee Relations

Closed to the public pursuant to section 90(1)(c) of the *Community Charter*.

7. Information Items

8. Release of Closed Items

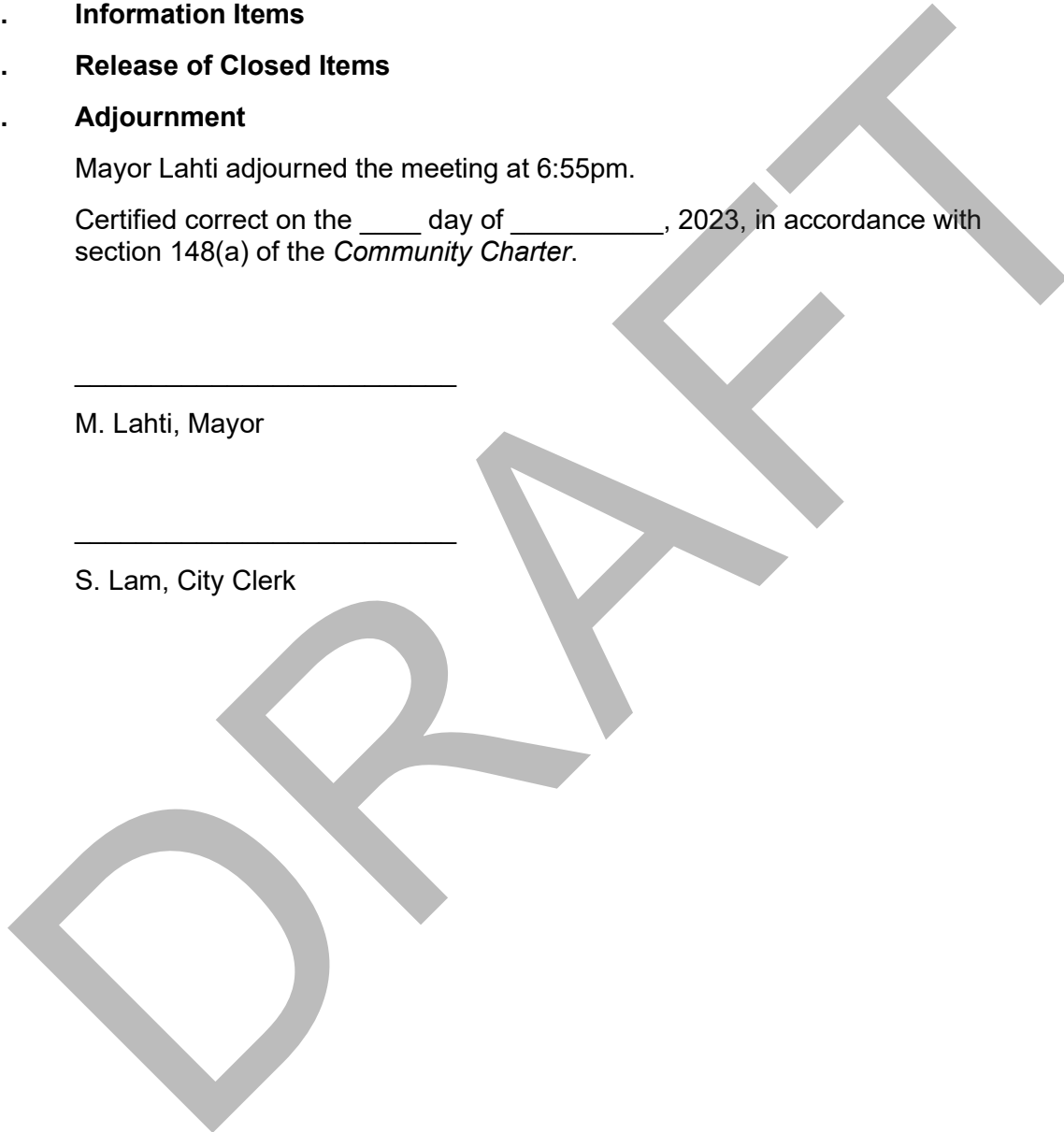
9. Adjournment

Mayor Lahti adjourned the meeting at 6:55pm.

Certified correct on the ____ day of _____, 2023, in accordance with section 148(a) of the *Community Charter*.

M. Lahti, Mayor

S. Lam, City Clerk





City of Port Moody

Minutes

Regular Council Meeting

Council Chambers
Tuesday, November 28, 2023
at 7:06pm

Present:

- Mayor M. Lahti
- Councillor S. Agtarap
- Councillor D. Dilworth
- Councillor K. Knowles
- Councillor A. Lubik
- Councillor H. Lurbiecki
- Councillor C. Morrison

In Attendance:

- Tim Savoie – City Manager
- Mary De Paoli – Acting GM of Community Development
- Tyson Ganske – Manager of Financial Planning and Deputy CFO
- Arsh Dhillon – Auxiliary Legislative Services Coordinator
- Devin Jain – Manager of Cultural Services
- Stephanie Lam – City Clerk and Manager of Legislative Services
- Jeff Moi – General Manager of Engineering and Operations
- Darcy O’Riordan – Fire Chief
- Paul Rockwood – General Manager of Finance and Technology
- Marc Saunders – Director of Library Services
- Adam Shroff – Legislative Services Coordinator
- Tracey Takahashi – Deputy Corporate Officer

1. Call to Order

Mayor Lahti called the meeting to order at 7:06pm.

2. Territorial Land Acknowledgement

Mayor Lahti provided the territorial land acknowledgement.

3. Adoption of the Agenda

3.1 Agenda

The City Clerk noted that the following clause has been removed from the recommended resolutions in item 7.7:

“AND THAT City of Port Moody Housing Agreement Bylaw, 2023, No. 3433 (St. Johns Street, St. George Street, and Buller Street – Rental Available) be now adopted;”.

RC23/270

THAT the agenda of the November 28, 2023, Regular Council meeting be adopted as circulated.

CARRIED

4. Public Input**4.1 Verbal Submissions**

There was no verbal public input.

4.2 Written SubmissionsRC23/271

THAT the following Written Public Input Submissions provided in the on-table package dated November 28, 2023, be received for information:

TYPE OF CONSULTATION		Public Input – Written Submissions	
PUBLIC INPUT SUBMISSION PERIOD		12:01pm November 21, 2023 – 12:00pm November 28, 2023	
COUNCIL MEETING DATE		November 28, 2023	
MEETING TYPE		Regular Council	
Correspondence #	Correspondent	Date Received	City of Residence
1.	P. Mace	November 28, 2023	Port Moody
2.	L. Burton	November 28, 2023	Anmore
3.	H. Mason	November 28, 2023	N/A

CARRIED

5. General Matters**5.1 Art at Council**

Verbal Report: Councillor Kyla Knowles, Chair, Arts, Culture, and Heritage Committee

Councillor Knowles introduced an eco-friendly art piece entitled “Harriet the Hedgehog” by artist Nickie Lewis.

The artist thanked Council for inviting them to share their art and provided information on:

- the Harriet the Hedgehog art project;
- sculpture composition – natural organic, recyclable, and decomposable materials such as cedar sticks, burlap, and jute twine;
- display location; and
- project inspiration.

5.2 Delegation – Port Moody Christmas Craft Fair

Presentation: Tristen Hyde and Mary Phelps

Delegation Request: Tristen Hyde

Tristen Hyde and Mary Phelps provided information regarding the Port Moody Christmas Craft Fair to be held on December 2, 2023, and requested that a portion of the Galleria rental fee in the amount of \$1,000 be waived.

RC23/272

THAT the delegation request be considered immediately.

CARRIED

RC23/273

THAT a fee waiver in the amount of \$1,000 be granted for the Galleria rental for the Port Moody Christmas Craft Fair on December 2, 2023.

CARRIED

6. Adoption of Minutes

6.1 Minutes

RC23/274

THAT the minutes of the following meetings be adopted:

- *Special Council (to Close) – November 7, 2023;*
- *Public Hearing – November 7, 2023;*
- *Special Council (with PH) – November 7, 2023;*
- *Special Council (to Close) – November 14, 2023; and*
- *Regular Council – November 14, 2023.*

CARRIED

7. Consent Agenda

RC23/275

THAT the recommendations contained in the following items on the November 28, 2023, Regular Council Consent Agenda be approved.

- *7.2 – Fireworks Regulation Bylaw, No. 3436, and MTIA Amendment Bylaw, No. 3439 – Adoption;*
- *7.3 – Street, Traffic, and Public Places Amendment Bylaw, No. 3434 (3-hour Parking) – Three Readings;*
- *7.4 – Hydrant Access Maintenance Bylaw No. 3437, 3438 – Three Readings, and Corporate Policy 11-5600-2023-01 – Adoption;*
- *7.5 – Video Surveillance Corporate Policy; and*
- *7.7 – Development Approval (Mixed-Use) – 3101-3103 St. Johns Street, 3104-3112 St. George Street, 123-129 Buller Street (Pooni Group).*

CARRIED

7.2 Fireworks Regulation Bylaw, No. 3436, and MTIA Amendment Bylaw, No. 3439 – Adoption

Memo: Legislative Services Division

Recommendation adopted on consent:

THAT City of Port Moody Fireworks Regulation Bylaw, 2023, No. 3436 and City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218, Amendment Bylaw No. 10, 2023, No. 3439 be now adopted as recommended in the memo dated November 28, 2023, from the Legislative Services Division regarding Fireworks Regulation Bylaw, No. 3436, and MTIA Amendment Bylaw, No. 3439 – Adoption.

7.3 Street, Traffic, and Public Places Amendment Bylaw, No. 3434 (3-hour Parking) – Three Readings

Memo: Legislative Services Division

Recommendation adopted on consent:

THAT City of Port Moody Street, Traffic, and Public Places Bylaw, 1981, No. 1528, Amendment Bylaw No. 22, 2023, No. 3434 be read a first, second, and third time as recommended in the memo dated November 28, 2023, from the Legislative Services Division regarding Street, Traffic, and Public Places Amendment Bylaw, No. 3434 (3-hour Parking) – Three Readings.

7.4 Hydrant Access Maintenance Bylaw Nos. 3437, 3438 – Three Readings, and Corporate Policy 11-5600-2023-01 – Adoption

Memo: Legislative Services Division

Recommendation adopted on consent:

THAT City of Port Moody Sidewalk and Boulevard Maintenance Bylaw, 1999, No. 2426, Amendment Bylaw No. 5, 2023, No. 3437 and City of Port Moody Municipal Ticket Information Authorization Bylaw, 2020, No. 3218, Amendment Bylaw No. 9, 2023, No. 3438 be read a first, second, and third time as recommended in the memo dated November 28, 2023, from the Legislative Services Division regarding Hydrant Access Maintenance Bylaw Nos. 3437, 3438 – Three Readings, and Corporate Policy 11-5600-2023-01 – Adoption;

AND THAT Corporate Policy – 11-5600-2023-01 – Hydrant Access Maintenance be adopted.

7.5 Video Surveillance Corporate Policy

Memo: Legislative Services Division

Recommendation adopted on consent:

THAT Corporate Policy – 01-0580-2023-01 – Video Surveillance be approved as attached to the memo dated November 28, 2023, from the Legislative Services Division regarding Video Surveillance Corporate Policy.

7.7 Development Approval (Mixed-Use) – 3101-3103 St. Johns Street, 3104-3112 St. George Street, 123-129 Buller Street (Pooni Group)

Report: Community Development Department – Development Planning Division

Recommendation adopted on consent:

THAT City of Port Moody Official Community Plan Bylaw, 2014, No. 2955, Amendment Bylaw No. 30, 2021, No. 3293 (St. George Street and Buller Street) be now adopted as recommended in the report dated November 28, 2023, from the Community Development Department – Development Planning Division regarding Development Approval (Mixed-Use) – 3101-3103 St. Johns Street, 3104-3112 St. George Street, 123-129 Buller Street (Pooni Group);

AND THAT third reading of City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 50, 2021, No. 3294 (St. Johns Street, St. George Street, and Buller Street) (CD81) be rescinded;

AND THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 50, 2021, No. 3294 (St. Johns Street, St. George Street, and Buller Street) (CD81) be read a third time as amended;

AND THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 50, 2021, No. 3294 (St. Johns Street, St. George Street, and Buller Street) (CD81) be now adopted;

AND THAT City of Port Moody Housing Agreement Bylaw, 2021, No. 3296 (St. Johns Street, St. George Street, and Buller Street – Non-Market Rental Housing) be now adopted;

AND THAT City of Port Moody Housing Agreement Bylaw, 2023, No. 3432 (St. Johns Street, St. George Street, and Buller Street – Rent-to-Own Housing) be now adopted;

AND THAT City of Port Moody Road Closure Bylaw – Portion of St. Andrews Street, 2021, No. 3297 be now adopted;

AND THAT Development Permit No. DP000012 be authorized for issuance;

AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.

8. Items Removed from the Consent Agenda

8.7.1 2024 Fees Bylaw, No. 3435 – Adoption

Memo: Legislative Services Division

RC23/276

THAT City of Port Moody Fees Bylaw, 2023, No. 3435 be now adopted as recommended in the memo dated November 28, 2023, from the Legislative Services Division regarding 2024 Fees Bylaw, No. 3435 – Adoption.

CARRIED

RC23/277

THAT staff work with local stratas to explore options to simplify the tree removal and replacements process, including reducing the bureaucratic red tape and costs to multi-family strata properties, where possible.

MOVED AND SECONDED

RC23/278

THAT the foregoing motion be amended by deleting "with local stratas".

CARRIED

The question on the main motion (RC23/277) as amended (by RC23/278) was put to a vote; the following motion was CARRIED:

THAT staff work to explore options to simplify the tree removal and replacements process, including reducing the bureaucratic red tape and costs to multi-family strata properties, where possible.

(Voting Against: Councillor Lurbiecki)

8.7.6 Zoning Bylaw Housekeeping Amendment

Memo: Community Development Department – Policy Planning Division

RC23/279

THAT second reading of City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 74, 2023, No. 3376 be rescinded;

AND THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 74, 2023, No. 3376 be read a second time as amended and referred to a Public Hearing as recommended in the memo dated November 28, 2023, from the Community Development Department – Policy Planning Division regarding Zoning Bylaw Housekeeping Amendment.

CARRIED

(Voting Against: Councillor Knowles)

RC23/280

THAT section 2.24 be removed from City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 74, 2023, No. 3376 and the remaining sections renumbered accordingly.

MOVED AND SECONDED

RC23/281

THAT the foregoing motion be postponed.

DEFEATED

(Voting Against: Councillors Agtarap, Dilworth, Lubik, Lurbiecki, and Morrison, and Mayor Lahti)

The question on the main motion (RC23/280) was put to a vote; the following motion was DEFEATED:

THAT section 2.24 be removed from City of Port Moody Zoning Bylaw, 2018, No.2937, Amendment Bylaw No. 74, 2023, No. 3376 and the remaining sections renumbered accordingly.

(Voting Against: Councillors Agtarap, Dilworth, Knowles, Lubik, Lurbiecki, and Morrison, and Mayor Lahti)

9. Legislative Matters

10. Unfinished Business

11. New Business

11.1 Mayor's Arts and Business Coalition Task Force Update

Memo: Mayor Meghan Lahti

RC23/282

THAT the Mayor's Arts and Business Coalition Task Force be dissolved;

AND THAT the Arts and Business Council Project Task Force be established;

AND THAT the Terms of Reference for Arts and Business Council Project Task Force be approved as presented in the memo dated November 28, 2023, from Mayor Meghan Lahti regarding Mayor's Arts and Business Coalition Task Force Update.

CARRIED

11.2 Engagement with Businesses at Risk of Displacement – Motion Served by Councillors Agtarap and Morrison

Memo: Councillor Samantha Agtarap and Councillor Callan Morrison

RC23/283

THAT the Manager of Economic Development work with businesses, developers and/or landowners to ensure business owners operating in areas designated for redevelopment are engaged to lessen uncertainty that businesses may be facing prior to development applications being presented to any City Council or civic committees;

AND THAT the Sustainability Report Card be updated to reflect these requirements.

CARRIED

11.3 Increasing Transparency Through a Lobbyist Registry and Meeting Registry – Motion Served by Councillor Lurbiecki

Memo: Councillor Haven Lurbiecki

RC23/284

THAT staff be directed to develop a policy defining lobbying activities that attempt to influence municipal decisions on land-use;

AND THAT a public-facing lobbyist registry and public-facing meeting registry of Councillor meetings with lobbyists and developers be implemented.

DEFEATED

(Voting Against: Councillors Agtarap, Dilworth, Knowles, Lubik, and Morrison, and Mayor Lahti)

RC23/285

THAT staff report back on options for best practices for a lobbyist registry and a definition of lobbying.

CARRIED

12. Other Business

13. Verbal Reports from Council and Staff

13.1 Council Verbal Reports

Councillor Knowles reported on:

- upcoming community events, including PoMo Arts Donor Night, Winter Treasures Artisan Market, Spike Awards, and the Winter Craft Fair.

Councillor Lubik served the following Notice of Motion:

THAT the following resolution regarding Advocacy: Integration of shelter for people experiencing homelessness into mandated housing be submitted to the 2024 LMLGA and UBCM conventions, and that staff be directed to forward copies to the Provincial Ministers involved in housing, municipal affairs, mental health and poverty reduction, as recommended by the report dated Dec 4, 2023 from Councillor Amy Lubik:

WHEREAS on November 8, 2023 the province introduced legislation it estimates could provide up to 100,000 new homes near designated transit areas over the next decade, which was intended to ease the housing crisis; and

AND WHEREAS the Province has committed to addressing the housing and support needs of people experiencing or at risk of homelessness and make homelessness a rare and brief occurrence;

AND WHEREAS the 2023 Homeless Count showed a drastic increase in the number of our neighbours facing homelessness, many for years;

THEREFORE BE IT RESOLVED THAT the BC Government will amend their legislation such that across all communities, new constructions near designated transit will incorporate at least enough dedicated supported housing units and associated services to house the unprecedented number of our unhoused neighbours.

Councillor Lurbiecki served the following Notice of Motion:

THAT staff be directed to study and report back publicly on the anticipated cumulative impacts of the provincial housing legislation on Port Moody as part of the Official Community Plan process including projected population growth, impacts to amenities and services including roadways and parks, required service expansion and costs of this growth;

AND THAT a letter be sent from city council to the Premier and the Minister of Housing calling for the province to fully engage municipalities in the development of all regulations and policy that will govern implementation of the provincial legislation.

Councillor Morrison reported on:

- encouraging dialogue for community development.

Councillor Dilworth reported on:

- upcoming community events, including PoMo Arts Donor Night and Spike Awards.

Mayor Lahti reported on:

- Cheer at the Pier event; and
- Committee volunteer application deadline on November 30, 2023.

13.2 Staff Verbal Reports

There were no staff verbal reports.

14. Information Items

14.1 Committees, Commissions, and Boards – Minutes

- Youth Focus Committee – October 11, 2023
- Parks and Environment Committee – October 16, 2023
- Transportation Committee – October 18, 2023
- Library Board – October 26, 2023

14.2 Correspondence

- Letter dated November 1, 2023, from the City of West Kelowna re Thank You from West Kelowna

15. Public Input

There was no public input.

16. Adjournment

Mayor Lahti adjourned the meeting at 8:28pm.

Certified correct on the ____ day of _____, 2023, in accordance with section 148(a) of the *Community Charter*.

M. Lahti, Mayor

S. Lam, City Clerk

DRAFT